

11/09/2023

The regular meeting of the Stuart Municipal Utility Board was called to order on the above date at 5:30 pm by Board Chairman Gulbranson. Present were Board Members Belden, Jones, Russell and Avey. Also present were City Administrator Ashour, Deputy Clerk Stouffer, Utility Superintendent Pat Howey, Jeff Godwin, Dave Sturm, Darren Jacobs, DuWayne Dalen, Ben Stouffer, Dustin Foster, Trevor Nelson, Rex Wilhelm, Bob Cook, Dick Cook, Matt Funk, Lisa Sherman, Glen Woodard, Mike White, Kari Tisl, Mark Tisl, and Mike Kalbach.

Moved by Jones, seconded by Avey to approve the Agenda.

Roll Call: All Ayes

Moved by Avey, seconded by Russell to approve the Consent Agenda:

- A- Approval of Minutes of Regular Meeting of 10/12/2023 and Joint Meeting of 10/26/2023
- B- Approval of Financial Statement as of 10/31/2023
- C- Approval of bills as presented, with the exception of withholding the payment of the invoice for engineering fees related to the Elevated Water Storage Tank to Snyder & Associates

Roll Call: All Ayes

Kari Tisl of the Good Egg Days Committee requested information from the Utility Board regarding charges for access to electric services in Lawbaugh Park during Good Egg Days. The Board informed Tisl that they had discussed the possibility of charging vendors for access to electric service during community activities at the meeting 05/11/2023, and had decided to allow the Chamber of Commerce to keep any fee they may collect, and not to charge for access to electric service during community events.

Mike White of the North and Middle Rivers Watershed Management Authority made a presentation to the Board regarding his organization's application for a grant through the Iowa Department of Natural Resources. White informed the Board that the monetary goal has already been met, and a letter of support would be appreciated. The grant would allow for the creation of a comprehensive watershed management plan.

Moved by Jones, seconded by Russell to approve a letter of support for the North and Middle Rivers Watershed Management Authority to assist them in their application for a grant through the Iowa Department of Natural Resources in order to create a comprehensive watershed management plan.

Roll Call: All Ayes

Dave Sturm of Snyder & Associates made a presentation to the Board regarding the progress of exploring solutions discussed during the September and October meetings to resolve the difference in the height of the old water tower and new water tower overflows. Sturm informed the Board that Snyder & Associates intends to cover the cost of a solution, as well as provide a lifetime warranty.

Darren Jacobs of Snyder & Associates presented options to the Utility Board as follows:

Tower Elevation Alternatives Stuart Municipal Utilities City of Stuart	Feasible	Practical	Risk Level	Allows Full Storage (400,000 gallons)	Performs well under similar conditions	XENIA OK?	Budget Level Cost Opinion
Alternative 1A - Elevation Valve, Existing Pit, Mechanical	Y	Y	L	Y	Y	Y	\$24,000
Alternative 1B - Elevation Valve, Existing Pit, Solenoid	Y	Y	L	Y	Y	Y	\$69,000
Alternative 1C - Elevation Valve, New Valve Vault, Mechanical	Y	Y	L	Y	Y	Y	\$69,000
Alternative 1D - Elevation Valve, New Valve Vault, Solenoid	Y	Y	L	Y	Y	Y	\$105,000
Alternative 2A - Dual Pressure Zone System, Mechanical Valves	Y	Y	M	Y	Y	Y	\$630,000
Alternative 2B - Dual Pressure Zone System, Solenoid Valves	Y	Y	M	Y	Y	Y	\$760,000
Alternative 3A - Decommission Existing Tower	Y	Y	M	N	Y	Y	\$260,000
Alternative 4A - Raise Existing Tower to match New Tower	Y	N	H	Y	Y	Y	\$520,000
Alternative 4B - Lower New Tower to match Existing Tower	Y	N	H	Y	Y	Y	\$480,000

The Board tabled the item until a special meeting can be held.

Moved by Russell, seconded by Belden to approve Water Mains Improvements Project Change Order No. 1 (\$145,874.00) from Great Plains Contractors, LLC.

Roll Call: All Ayes

Moved by Avey, seconded by Russell to approve Payment Application No. 14 from Great Plains Contractors, LLC (\$156,428.82) for the Water Mains Improvements Project.

Roll Call: All Ayes

The Board tabled Agenda Item No. 8 (IT Services for Utility and City / Panora Fiber Telco.)

The Board approved the Monthly Reports submitted by City Administrator Ashour which included the Financial Report, Delinquent Account Report, Payment Agreement Report, Budget Billing Report, and Offset Program Report.

Utility Superintendent Pat Howey informed the Board that the remaining surface restoration due to the Water Mains Improvements Project will be completed in the Spring of 2024.

Adjournment at 7:00 pm.

Minutes submitted by Deputy Clerk Stouffer.

John Gulbranson, Chairman

Ashraf Ashour, City Administrator