

09/14/2023

The regular meeting of the Stuart Municipal Utility Board was called to order on the above date at 5:30 pm by Board Chairman Gulbranson. Present were Board Members Belden (over the phone,) Jones, Russell and Avey. Also present were City Administrator Ashour, Deputy Clerk Stouffer, Utility Superintendent Pat Howey, Jeff Godwin, Dave Sturm, Ben Stouffer, Trevor Nelson and Mike Kalbach

Moved by Russell, seconded by Belden to approve the Agenda.

Roll Call: All Ayes

Moved by Russell, seconded by Belden to approve the Consent Agenda:

- A- Approval of Minutes of Regular Meeting of 08/10/2023
- B- Approval of Financial Statement as of 08/31/2023
- C- Approval of bills as presented

Roll Call: All Ayes

The Board read a written letter from Tri-Center Association Congregate Meal Board Chairman Alan Bovee requesting a donation to the organization. Bovee informed the Council that Congregate Meals provides onsite and in-home meal service to citizens in four communities, and received less funding for this year's operation from Elderbridge Agency of Aging due to state and federal cuts.

Moved by Avey, seconded by Belden to approve matching the City Council's contribution by donating \$1000.00 to Tri-Center Association Congregate Meals, as requested by Tri-Center Association Congregate Meal Board Chairman Alan Bovee.

Roll Call: All Ayes

Moved by Avey, seconded by Jones to approve Elevated Water Storage Tank Pay Application No. 9 to Caldwell Tanks, Inc, (\$20,330.00) for the Elevated Water Storage Tank Project.

Roll Call: All Ayes

Moved by Jones, seconded by Russell to approve Payment Application No. 12 from Great Plains Contractors, LLC (\$189,111.22) for the Water Mains Improvements Project.

Roll Call: All Ayes

Jeff Godwin and Dave Sturm of Snyder & Associates made a presentation to the Board regarding the progress of the Elevated Water Storage Tank Project and the Water Mains Improvements Project. Godwin informed the Board that there is a difference in the height of the two water tower overflows, and is working to provide options for a solution that will allow the new tower to function as designed.

The Board discussed the Wambold Phase 3 (Housing Phase 4) project. Board Chairman Gulbranson suggested setting a threshold for the annual total of contributions paid to the City of Stuart from Stuart Municipal Utilities. The Board decided to table the item.

Moved by Jones, seconded by Russell to approve Resolution No. 23-02U “A Resolution Replacing the Income/Offset Program and Approving a Memorandum of Understanding Between the Iowa Department of Revenue and the Stuart Municipal Utilities, Regarding the State Setoff Program.”

Roll Call: All Ayes

Moved by Russell, seconded by Avey to approve the increase of hourly contribution rate from \$9.10 to \$9.43 per hour paid, effective January 1, 2024 for Utility Employees’ Health Insurance provided by LINECO (Line Construction Benefit fund) (Blue Cross Blue Shield).

Roll Call: All Ayes

The Board approved the Monthly Reports submitted by City Administrator Ashour which included the Financial Report, Delinquent Account Report, Payment Agreement Report, Budget Billing Report, and Offset Program Report.

Adjournment at 6:30 pm.

Minutes submitted by Deputy Clerk Stouffer.

John Gulbranson, Chairman

Ashraf Ashour, City Administrator