

06/08/2023

The regular meeting of the Stuart Municipal Utility Board was called to order on the above date at 5:30 pm by Board Chairman Gulbranson (over the phone.) Present were Board Members Belden, Jones, Russell and Avey. Also present were City Administrator Ashour, Deputy Clerk Stouffer, Utility Superintendent Pat Howey, Matt Funk, Bruce Nuzum, Nikki Neal, Kaylee Wiskus, Brian Spangler, Ben Stouffer, Trevor Nelson, Dustin Foster, Joey Litwiller, and Forrest Aldrich.

Moved by Russell, seconded by Avey to approve the Agenda.

Roll Call: All Ayes

Moved by Russell, seconded by Avey to approve the Consent Agenda:

- A- Approval of Minutes of Regular Meeting of 05/11/2023
- B- Approval of Financial Statement as of 05/31/2023
- C- Approval of bills as presented

Roll Call: All Ayes

Moved by Avey, seconded by Jones to approve Elevated Water Storage Tank Pay Application No. 6 to Caldwell Tanks, Inc, (\$23,845.00) for the Elevated Water Storage Tank Project.

Roll Call: All Ayes

Moved by Avey, seconded by Russell to approve Payment Application No. 9 from Great Plains Contractors, LLC (\$275,250.26) for the Water Mains Improvements Project.

Roll Call: All Ayes

Bruce Nuzum of the IADG (Iowa Area Development Group) made a presentation to the Board regarding services provided to municipal utilities through IADG membership. Stuart Utilities has supported membership in the past through program participation with SIMECA (South Iowa Municipal Electric Cooperative Association) and CIPCO (Central Iowa Power Cooperative.) SIMECA and CIPCO recently discontinued the program that supports the membership. Nuzum requested that the Board consider maintaining IADG membership with dues of \$4,515.00 for 2024. Board member Belden asked whether TIF (Tax Increment Financing) funds can be used to support IADG membership dues in consideration of the economic development promoted by IADG. Nuzum informed the Board that IADG serves only utilities, not cities, and so TIF funds cannot be used to support membership.

Moved by Avey, seconded by Belden to approve maintaining IADG membership with dues of \$4,515.00 for 2024.

Roll Call: All Ayes

Utility Superintendent Howey made a presentation to the Board regarding DGR Engineering's recommendation regarding the North Sub Transformer Circuit. Howey informed the Board that this is the next step of the Underground Electric Project that has been in progress for several years.

Moved by Belden, seconded by Russell to approve the recommendation of DGR Engineering as presented by Superintendent Howey to hire Harold K. Scholz Co. to complete the work to re-establish the tie circuit to the North Sub Transformer for \$43,860.00.

Roll Call: All Ayes

City Engineer Forrest Aldrich made a presentation to the Board regarding the water service for the Wambold Phase 3 (Housing Phase 4) project and requested the Board consider participating in the cost of the water portion of the project as they have in the past for the Wambold Phase 1 and All Saints housing developments.

The Board decided to table the item until the Joint meeting with the City Council to further discuss Utility participation in the Wambold Phase 3 (Housing Phase 4) project.

City Engineer Forrest Aldrich and Nikki Neal of Civil Design Advantage made a presentation to the Board regarding the site plan for the Karl Care Building. Aldrich expressed concern that an existing utility easement with an existing water main is proposed to be paved over and be under the parking lot pavement. Neal informed the Board that an agreement is in the process of being created to outline the responsibilities of agreeing parties regarding pavement removal and replacement of pavement that may need to be performed as a part of the Utility maintaining the water main through the property.

The Board approved the Monthly Reports submitted by City Administrator Ashour which included the Financial Report, Delinquent Account Report, Payment Agreement Report, Budget Billing Report, and Offset Program Report.

Adjournment at 6:20pm

Minutes submitted by Deputy Clerk Stouffer.

John Gulbranson, Chairman

Ashraf Ashour, City Administrator