

10/10/2022

The regular meeting of the Stuart City Council was called to order on the above date at 6:30 pm by Mayor Cook. Present were Council Members Kalbach, Morgan, Doely, and Renslow. Also present were City Administrator Ashour, Deputy Clerk Stouffer, Chip Schultz, Forrest Aldrich, Warren Varley, Matt Funk, Jim Henderson, Barb Boss, Lisa Sherman, John Gulbranson, Katie Adams, Dustin Capps, Daniel Irving, Bryan Belden, Val and Kevin Pieper, and Tricia Foster.

Moved by Kalbach, seconded by Morgan to approve the Agenda, moving item No. 7 to be item No. 5, and table item No. 9.

Roll Call: All Ayes

Moved by Renslow, seconded by Kirkpatrick to approve the Consent Agenda:

- A. Approval of minutes of 09/12/2022
- B. Approval of financial statement as of 09/30/2022
- C. Approval of bills as presented
- D. Approval of liquor license – Casey’s Marketing Company

Roll Call: All Ayes

Public Works Director Jim Henderson discussed with the council the damage to several city buildings as a result of a hail storm in late August. EMC Insurance has issued a partial payment to the City for the claim, and an ad has been published seeking bids for repair, which they are due 10/11/2022 at noon.

Moved by Doely, seconded by Renslow to authorize City Administrator Ashour and Public Works Director Henderson to proceed with accepting a bid and authorizing work for repairs to the roofs of city buildings that received damage from the hail storm in late August.

Roll Call: All Ayes

City Financial Advisor Chip Schultz with Northland Securities made a presentation to the Council regarding financing options for the estimated cost of \$150,000 in proposed improvements to the Sports Complex. The improvements include, and are not limited to, parking area enlargement, top coating of gravel, potential purchase of land, restroom facility improvements, accessory building improvements, and added lighting.

Moved by Kalbach, seconded by Morgan to approve adding the financing for the estimated cost of \$150,000 in proposed improvements to the Sports Complex to the upcoming Phase 4 Wambold Project bond issue, including, but not limited to the following improvements: parking

area enlargement, top coating of gravel, potential purchase of land, restroom facility improvements, accessory building improvements.

Roll Call: All Ayes

The Stuart Fire Department requested permission from the Council to sell the used AIRPACS they recently replaced by advertising for sealed bids.

Moved by Kalbach, seconded by Renslow to approve the Stuart Fire Department's request to proceed with placing an advertisement to sell the used AIRPACS by sealed bid.

Roll Call: All Ayes

No action was taken on item No. 6. Casey Herron did not attend the meeting regarding the nuisance violation.

Councilmember Renslow presented a proposed form for street closures in the Downtown Business District of NE 2nd St and NW 2nd St. The form would ensure business owners are notified of upcoming events that may affect access to their businesses. Business owners Dustin Capps and Katie Adams discussed the issue with the council.

No action was taken.

Councilmember Renslow presented two proposals from Iowa Sign Company for installing a sign next to the existing White Pole Road sign that will direct people to the Historic Downtown business area of Stuart. The first proposal was for a 5' x 10' wood post and panel sign at a cost of \$1,540.00. The second proposal was for a 5' x 10' aluminum post and panel sign at a cost of \$2680.00. Councilmember Renslow informed the council that the Sesquicentennial Book Committee has proposed paying \$1600.00 toward the cost of the sign, with the City of Stuart paying the remaining balance.

Moved by Morgan, seconded by Renslow to approve the proposal for the 5' x 10' aluminum post and panel sign from Iowa Sign Company for \$2680.00 as presented by Councilmember Renslow to install a sign that will direct people to the Historic Downtown business area of Stuart, with the Sesquicentennial Book Committee paying \$1600.00 toward the cost of the sign, and the City of Stuart paying the remaining \$1080.00, and to refer the sign to the Planning and Zoning Commission for approval.

Roll Call: All Ayes

Economic Development Director Matt Funk informed the Council that S.E.E.D. (Stuart Enterprise for Economic Development) has incurred costs due to having to address grass and weed growth in the undeveloped areas of the second Wambold Addition and All Saints Addition.

Funk requested the possibility that S.E.E.D. be reimbursed for the costs of mowing from the contingency fund of the All Saints Project. Funk informed the Council that the remaining contingency funds from the All Saints Project have been allocated to other projects. The Council discussed that this same reimbursement was requested and approved last year, with the consideration that it was supposed to be a one-time reimbursement. If approved, this would be the final exception.

Moved by Renslow, seconded by Kalbach to allow a one-time reimbursement for mowing expenses incurred by S.E.E.D. during the calendar year 2022, with the consideration that S.E.E.D. will be responsible for this issue in the future.

Roll Call: All Ayes

Warren Varley made a presentation to the Council and discussed the recommendations of the Planning and Zoning Commission in regard to amending the Comprehensive Plan and other issues. Varley requested the recommendations of the Planning and Zoning Commission be approved.

Moved by Renslow, seconded by Doely to approve the Planning and Zoning Commission's recommendation to amend the Stuart Comprehensive Plan by allowing Warren Varley to work with Region XII on the proposed amendments and other issues, and to refer recommended zoning changes to the city attorney.

Mayor Cook appointed Kristina Hutton to fill a vacant spot on the Stuart Public Library Board of Trustees with a three year term ending 06/30/2025, as well as reappointed Angie Capps and Steve James to the Planning and Zoning Commission with five year terms ending 12/31/2027, and reappointed Harriet Gulbranson to the Board of Adjustment with a five year term ending 12/31/2027, and reappointed Matthew Krantz to the Historic Preservation Commission with a three year term ending 12/31/2025.

Moved by Morgan, seconded by Kalbach to approve Mayor Cook's appointment of Kristina Hutton to fill a vacant spot on the Stuart Public Library Board of Trustees with a three year term ending 06/30/2025, as well as reappointment of Angie Capps and Steve James to the Planning and Zoning Commission with five year terms ending 12/31/2027, and reappointment of Harriet Gulbranson to the Board of Adjustment with a five year term ending 12/31/2027, and reappointment of Matthew Krantz to the Historic Preservation Commission with a three year term ending 12/31/2025.

Roll Call: All Ayes

City Administrator Ashour informed the Council that Barb Boss has agreed to act as Volunteer Park & Recreation Coordinator. Boss will work with sports leagues and coordinate among league volunteers, reporting directly to Public Works Director Henderson and Economic Development Director Funk. Items and issues beyond Public Works and Economic Development shall go to City Administrator Ashour. Items and issues requiring Council attention will be presented to the Council by City Administrator Ashour. Boss will submit a monthly report to City Administrator Ashour.

Adjournment at 7:35pm

Minutes submitted by Deputy Clerk Stouffer

Dick Cook, Mayor

Ashraf Ashour, City Administrator