

06/27/2022

The Special Joint Meeting of the Stuart City Council and Stuart Municipal Utility Board was called to order on the above date at 6:00 p.m. by Mayor Cook and Utility Board Chairman Gulbranson (over the phone.) Present were Council Members Kalbach, Kirkpatrick, Doely, and Renslow. Present were Utility Board Members Belden, Jones, and Avey. Also present were City Administrator Ashour, Utility Superintendent Howey, Deputy Clerk Morgan, Billing Clerk Stouffer, Dustin Foster, Alan Bovee, Kory Guisinger, Jim Henderson, Norma Thurman, Sean Bovinett, and Lisa Sherman.

Moved by Councilmember Kalbach, seconded by Councilmember Kirkpatrick to approve the agenda.

Roll Call: All Ayes

Moved by Board Member Avey, seconded by Board Member Jones to approve the agenda.

Roll Call: All Ayes

City Administrator Ashour recommended to the City Council and the Utility Board that employee Michael Morgan be promoted from Deputy Clerk to Deputy Clerk / Assistant City Administrator, with an annual pay raise of \$15,000.00 to be split equally between the City and the Utility, with each entity paying \$7500.00 of the increase.

Moved by Utility Chairman Gulbranson to accept City Administrator Ashour's recommendation to the City Council and the Utility Board that employee Michael Morgan be promoted from Deputy Clerk to Deputy Clerk / Assistant City Administrator, with an annual pay raise of \$15,000.00 to be split equally between the City and the Utility, with each entity paying \$7500.00 of the increase.

There was no second to the motion.

Motion not carried.

Moved by Councilmember Doely to accept City Administrator Ashour's recommendation to the City Council and the Utility Board that employee Michael Morgan be promoted from Deputy Clerk to Deputy Clerk / Assistant City Administrator, with an annual pay raise of \$15,000.00 to be split equally between the City and the Utility, with each entity paying \$7500.00 of the increase, as long as the promotion is in compliance.

There was no second to the motion.

Motion not carried.

The Council and Utility Board took a 10 minute break at 7:32 p.m.

The Council and Utility Board resumed the meeting at 7:42 p.m.

Moved by Councilmember Kirkpatrick, seconded by Councilmember Kalbach to accept City Administrator Ashour's recommendation to the City Council and Utility Board that employee Michael Morgan be promoted from Deputy Clerk to Deputy Clerk / Assistant City Administrator, with an annual pay raise of \$10,000.00 to be split equally between the City and the Utility, with each entity paying \$5000.00 of the increase, and an additional raise of \$5000.00 after one year and based upon a satisfactory performance reviews, to be split equally between the City and the Utility, with each entity paying \$2500.00 of the increase.

Roll Call: Ayes: Kirkpatrick, Doely, Kalbach
 Nays: Renslow

Motion carried.

Moved by Board Member Belden to accept City Administrator Ashour's recommendation to the City Council and Utility Board that employee Michael Morgan be promoted from Deputy Clerk to Deputy Clerk / Assistant City Administrator, with an annual pay raise of \$10,000.00 to be split equally between the City and the Utility, with each entity paying \$5000.00 of the increase, and an additional raise of \$5000.00 after one year and based upon a satisfactory performance reviews, to be split equally between the City and the Utility, with each entity paying \$2500.00 of the increase.

There was no second to the motion.

Motion not carried.

Councilmembers Kalbach and Renslow thanked Deputy Clerk Morgan for his patience, professionalism, and many years of hard work for the City.

Moved by Councilmember Renslow, seconded by Kalbach to direct City Administrator Ashour to complete performance reviews for department heads that report to him and to distribute performance review forms to all department heads.

Roll Call: All Ayes

Board Member Avey requested that Agenda Item 3 (Personnel Evaluation) be tabled, to be discussed at a later Utility Board meeting.

The City Council and the Utility Board adjourned at 8:05 p.m.

Minutes submitted by Billing Clerk Stouffer.

Dick Cook, Mayor

John Gulbranson, Utility Board Chairman

Ashraf Ashour, City Administrator