

01/09/2023

The regular meeting of the Stuart City Council was called to order on the above date at 6:30 pm by Mayor Cook. Present were Council Members Kalbach, Kirkpatrick, Morgan, Doely, and Renslow. Also present were City Administrator Ashour, Deputy Clerk Stouffer, Public Works Director Jim Henderson, Kory Guisinger, Crystal Kirkpatrick, Economic Development Director Matt Funk, Alexis Collazo, Dorian Grubaugh, Dustin Capps, Lori Cook, Shane Martinson, Rescue Director Sean Bovinett, Willow Bovinett, John Gulbranson, Warren Varley, and Luke Dahl.

Moved by Kalbach, seconded by Kirkpatrick to approve the agenda, moving item No. 8 to be discussed after item No. 4.

Roll Call: All Ayes

Moved by Kalbach, seconded by Kirkpatrick to approve the Consent Agenda:

- A. Approval of minutes of 12/12/2022 and special meeting of 01/04/2023
- B. Approval of financial statement as of 12/31/2022
- C. Approval of bills as presented
- D. Approval of Liquor License – Hometown Foods
- E. Approval of Liquor License – Kum & Go

Roll Call: All Ayes

Lori Cook with the Stuart Depot Restoration Committee made a presentation to the Council regarding the Depot Manager Salary and asked if the City would contribute towards the salary of the Depot Manager. Lori informed the Council that the annual salary of the Depot Manager is \$10,200.00.

Moved by Renslow, seconded by Morgan to approve the Depot Manager Salary Contribution for the amount of \$5,200.00 and to direct the Depot Committee Restoration Committee to apply for Hotel and Motel Tax Funds to fund the remaining amount of the Depot Manager salary (\$5,000.00).

Roll Call: All Ayes

Rescue Director Sean Bovinett made a presentation to the Council regarding the need for an Assistant Rescue Director. Bovinett recommended promoting current Rescue employee Paramedic Luke Dahl to fill the position of Assistant Rescue Director with an annual salary of \$54,000.00, and to keep his current employment status the same as previously agreed upon

between the City and Mr. Dahl. Mr. Dahl is certified in Critical Care, and is an instructor in Basic Life Support, Advanced Cardiovascular Life Support, Pediatric Advanced Life Support, and Pediatric Emergency Assessment, Recognition, and Stabilization, as well as being an active Flight Paramedic and Firefighter. He also holds a degree in accounting.

Moved by Renslow, seconded by Morgan to approve Rescue Director Bovinett's recommendation to promote current Rescue employee Paramedic Luke Dahl to fill the position of Assistant Rescue Director with an annual salary of \$54,000.00, and to keep his current employment status the same as previously agreed upon between the City and Mr. Dahl, and also to review the new position after six months.

Roll Call: Ayes: Kalbach, Morgan, Doely, Renslow
Nays: Kirkpatrick

Motion carried.

Public Works Director Henderson made a presentation to the Council regarding extending the current mowing contract for North & South Oak Grove cemeteries with TCB Lawn Care, LLC for \$32,000.00 for the eight month season from April 2023 through November 2023, which equals payments of \$4000.00 per month. Councilmember Kalbach was concerned that although the monthly payments of \$4000.00 for eight months would be less than the previous year's approved monthly payments of \$4416.67 for six months, the overall total (\$32,000.00) of the extended contract was more than the previous year's approved total of \$26,500.00. It was clarified that there was a late start to last year's cemetery mowing season due to another vendor backing out of his contract, so the mowing season for the contract held by TCB Lawn Care, LLC was only six months rather than eight. The Council referred the matter to the city attorney to determine whether a contract can be extended for different terms than the previous year.

The item was tabled until the special meeting scheduled to take place on January 23th, 2023 at 6:30pm.

Public Works Director Henderson made a presentation to the Council regarding extending the current spraying contract for the North & South Oak Grove cemeteries with Schwinger Lawn Service for \$2,684.00 for the eight month season from April 2023 through November 2023.

Moved by Morgan, seconded by Kirkpatrick to accept Public Works Director Henderson's recommendation to extend the current spraying contract for the North & South Oak Grove cemeteries with Schwinger Lawn Service for \$2,684.00 for the eight month season from April 2023 through November 2023.

Roll Call: All Ayes

Public Works Director Henderson informed the Council that an ad for bids to mow various City properties has been placed, with bids due 4:00 pm January 30, 2023 at City Hall.

Public Works Director Henderson made a presentation to the Council regarding purchasing cemetery GIS mapping software from GWorks. Two proposals were presented, with the first costing \$3200.00 and city staff entering cemetery data, and the second costing \$8000.00 and GWorks entering cemetery data. Henderson informed the Council that city hall staff currently works with GWorks software, and is comfortable entering cemetery data to reduce the cost to the City.

Moved by Renslow, seconded by Doely to approve and accept the cemetery GIS mapping software bid from GWorks for \$3200.00, with city hall staff entering cemetery data to reduce the cost to the City.

Roll Call: Ayes: Kirkpatrick, Morgan, Doely, Renslow
Nays: Kalbach

Motion carried.

Alexis Collazo of Jenoptik made a presentation to the council regarding speed enforcement through mobile and in-vehicle ALPR (Automatic License Plate Reader) system cameras. There would be no cost to the city for the installation, maintenance, and repair of equipment, and the revenue generated by fines would be shared between Jenoptik and the City of Stuart.

Moved by Renslow, seconded by Morgan to proceed with having Jenoptik prepare a contract, which will be sent to the city attorney for review.

Roll Call: Ayes: Morgan, Doely, Renslow
Nays: Kalbach, Kirkpatrick

Motion carried.

Item No. 9 was tabled until the special meeting scheduled to take place on January 23th, 2023 at 6:30pm.

Warren Varley of the Stuart Economic Enterprise for Development (S.E.E.D.) spoke to the council regarding the Planning and Zoning Commission's recommendation to consider extending future use zoning two miles past city limits in agreement with state code rather than the existing

city code dictating a one mile limit. Varley has been working with Economic Development Director Funk to have a map made to show the future use zoning.

Moved by Kalbach, seconded by Renslow to accept the recommendation of the Planning and Zoning Commission to extend the future use zoning two miles past city limits, and to refer the recommendations to the city attorney.

Roll Call: All Ayes

Moved by Renslow, seconded by Doely to approve a \$1,000.00 contribution to Region XII Council of Government's Housing Trust Fund.

Roll Call: All Ayes

Economic Development Director Matt Funk made a presentation to the Council regarding the Utility Board's willingness to provide portable electric services for city events, and the Utility Board's request for the City Council to consider contributing to the cost of the service. Councilmember Renslow requested that there be a joint meeting scheduled for Monday, February 13th, 2023 at 6:00 pm, before the next regular City Council meeting.

City Administrator Ashour informed the Council that Mike Morgan has been providing excellent IT (Information Technology) services to both the City and Utility, and will be receiving \$200.00 per month from the City and \$200.00 per month from the Utility starting January 2023.

Warren Varley informed the Council that Joyce Hick is organizing a foundation to support improvements to the land that she is in the process of donating to the City to be used as a park. She requests that a councilmember consider participating in the foundation. Varley informed the council that Hick also intends to donate another larger parcel of 22 acres m/l to the City of Stuart, and requests that the City pay the abstracting costs of the donated land.

Mayor Cook informed the Council that the Stuart Police Department Community Programs organization will be hosting a Free Will Donation Spaghetti Supper & Pie Auction Saturday, February 4th from 5:00 to 8:00 pm at the I.O.O.F. Hall located at 121 N Gaines Street. The proceeds from this fund raiser will help to cover costs of the 2023 Summer Youth Programs.

Councilmember Kirkpatrick requested that an update to the status of the White Pole Road Project be provided at the next regular council meeting.

The Council scheduled January 23, 2023 at 6:30 pm for the Budget Workshop.

Adjournment at 8:45pm.

Minutes submitted by Deputy Clerk Stouffer.

Dick Cook, Mayor

Ashraf Ashour, City Administrator