

12/08/2022

The regular meeting of the Stuart Municipal Utility Board was called to order on the above date at 5:30pm by Board Chairman Gulbranson. Present were Board Members Jones (over the phone,) Russell, and Avey. Also present were City Administrator Ashour, Utility Superintendent Howey, Deputy Clerk Stouffer, Ben Stouffer, Trevor Nelson, Dustin Foster, Russ Wagner, Barb Boss, Warren Varley, and Matt Funk.

Moved by Avey, seconded by Russell to approve the Agenda

Roll Call: All Ayes

Moved by Avey, seconded by Russell to approve the Consent Agenda:

- A- Approval of Regular Meeting of 11/10/2022
- B- Approval of Financial Statement as of 11/30/2022
- C- Approval of bills as presented

Roll Call: All Ayes

Superintendent Howey discussed with the board the progress of the Water Main Improvements Project.

Moved by Avey, seconded by Russell to approve Payment Application No. 5 from Great Plains Contractors, LLC (\$310,245.99) for the Water Main Improvements Project.

Roll Call: All Ayes

Board member Belden joined the meeting by phone at 5:33pm.

Water Superintendent Stouffer discussed with the board the need to upgrade the well controls as a part of the 2021 Elevated Water Storage Tank project.

Moved by Russell, seconded by Jones to approve the proposal from Automatic Systems Co. for the Well #5 controls and telemetry upgrade for \$13,390.00 PLUS TAX.

Roll Call: All Ayes

Stuart Economic Development Director Matt Funk and Utility Superintendent Howey discussed with the board the results of a community meeting to address a request for more electric outlets in the downtown area on N. 2<sup>nd</sup> Street between N. Gaines and N. Fremont Streets, as well as at the Pocket Park, to support the planned events that are held in those areas. The estimated cost of providing this service is between \$8,000.00 to \$10,000.00. Boardmember Jones suggested approaching the City Council to inform them that the Utility Board is willing to invest in providing additional electric services for City events, and request that the City Council consider contributing to this project, since it is for the benefit of the City. The Chamber of Commerce is willing to give to Stuart Municipal Utilities the fees they would charge to vendors at events for the ability to access electric service in order to help offset the cost to the Utility.

Superintendent Howey informed the Board that the utility mowing contracts and hay ground contract ended this year. Howey stated that he is satisfied with the current providers of these services, and would like to extend the contracts as follows:

The contract held by David Boss as follows for the mowing contract for April 15 to October 31, 2023, 2024, and 2025:

Utility Shed Area	\$668.47 per year
-------------------	-------------------

Gilliam South Substation Area                      \$359.47 per year

The contract held by Lawn Commander as follows for the mowing contract for April 15 to October 31, 2023, 2024, and 2025:

Redfield Well #4 & #5 Area                      \$950.00 per year

The contract held by Branden Craig as follows for the hay mowing contract for 2023, 2024, and 2025:

Hay Ground by the Wind Turbine      50% of bales from each mowing

Moved by Jones, seconded by Avey to accept the contract extensions as presented:

The contract held by David Boss as follows for the mowing contract for April 15 to October 31, 2023, 2024, and 2025:

Utility Shed Area                                      \$668.47 per year

Gilliam South Substation Area                      \$359.47 per year

The contract held by Lawn Commander as follows for the mowing contract for April 15 to October 31, 2023, 2024, and 2025:

Redfield Well #4 & #5 Area                      \$950.00 per year

The contract held by Branden Craig as follows for the hay mowing contract for 2023, 2024, and 2025:

Hay Ground by the Wind Turbine                      50% of bales from each mowing

Roll Call: All Ayes

The board approved the Monthly Reports submitted by City Administrator Ashour which included the Financial Report, Delinquent Account Report, Payment Agreement Report, Budget Billing Report, and Offset Program Report.

Adjournment at 5:56pm

Minutes submitted by Deputy Clerk Stouffer.

---

John Gulbranson, Chairman

---

Ashraf Ashour, City Administrator