

05/12/2022

The regular meeting of the Stuart Municipal Utility Board was called to order on the above date at 5:30pm by Chairman Gulbranson. Present were Board Members Belden, Jones, Russell, and Avey. Also present were City Administrator Ashour, Utility Superintendent Howey, Deputy Clerk Morgan, Ben Stouffer, Chip Schultz, Mike Kalbach, Trevor Nelson, Bob Cook, Dick Cook, Jeff Godwin, and Matt Funk.

Moved by Russell, seconded by Avey to approve the Consent Agenda:

- A- Approval of Regular Meeting of 04/14/2022, Special Meeting of 04/21/2022, and Special Joint Meeting of 04/27/2022
- B- Approval of Financial Statement as of 04/30/2022
- C- Approval of bills as presented

Roll Call: All Ayes

Utility Superintendent Pat Howey informed the Board that there will be a temporary rate increase from CIPCO for power purchased from May 1, 2022 for the remainder of calendar year 2022. Pat informed the Board that he referred the temporary rate increase to Blair Metzger with DGR Engineering to review and Blair Metzger informed Pat that there is no need to increase the Stuart Municipal Utilities electric rate to customers at this time.

Utility Financial Advisor Chip Schultz with Northland Securities made a presentation to the Board regarding the water rate study due to the increase of rate for water purchased from Xenia Rural Water. Chip presented the following rate increases for Stuart Municipal Utilities water customers:

Meter Charge:	from \$23.65 to \$23.90 per month
0 to 10,000 gallons purchased:	from \$13.90 to \$14.04 per 1000 gallons
10,000 to 1,600,000 gallons purchased:	from \$12.66 to \$15.83 per 1000 gallons
All amounts over 1,600,000 gallons per month:	from \$6.14 to \$6.20 per 1000 gallons

Moved by Belden, seconded by Avey to approve the following water rate increases as presented by Utility Financial Advisor Chip Schultz with Northland Securities as follows:

Meter Charge:	from \$23.65 to \$23.90 per month
0 to 10,000 gallons purchased:	from \$13.90 to \$14.04 per 1000 gallons
10,000 to 1,600,000 gallons purchased:	from \$12.66 to \$15.83 per 1000 gallons
All amounts over 1,600,000 gallons per month:	from \$6.14 to \$6.20 per 1000 gallons

Roll Call: All Ayes

Moved by Gulbranson, seconded by Jones to approve Resolution No. 22-05U "Resolution Approving Contract and Performance and/or Payment Bonds for the 2021 Elevated Water Storage Tank Project."

Roll Call: All Ayes

Moved by Russell, seconded by Belden to approve Resolution No. 22-06U “Resolution to Provide for a Notice of Hearing (June 9, 2022 at 5:30pm at City Hall) on Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the 2022 Water Main Improvements Project, and the Taking of Bids Therefor.”

Roll Call: All Ayes

The Board discussed the possibility of doing alternates for the Water Main Improvements Project.

Moved by Belden to take alternate bids for the Water Main Improvements Project.

There was no second to the motion.

Motion not carried

Moved by Jones, seconded by Avey to approve the annual payments to the City of Stuart as follows:

ANNUAL PAYMENTS TO CITY 2022	
PROJECT	AMOUNT
ANNUAL PAYMENT FOR CITY HALL BUILDING	\$35,000.00
ANNUAL WIND TURBINE INCOME (LOSS) TO CITY FOR 2021	\$4,000.00
ANNUAL PAYMENT TO CITY FOR WAMBOLD ADDITION PHASE 1	\$6,259.00
ANNUAL PAYMENT TO CITY FOR ALL SAINTS ADDITION PROJECT	\$18,459.00
TOTAL	\$63,718.00

Roll Call: All Ayes

City Administrator Ashraf Ashour made a presentation to the Board regarding the Budget Amendment for Fiscal Year Ended June 30, 2022.

Moved by Avey, seconded by Russell to approve the Budget Amendment for Fiscal Year Ended June 30, 2022 as presented by City Administrator Ashraf Ashour.

Roll Call: All Ayes

Moved by Belden, seconded by Avey to approve a \$500.00 contribution to Tri-Center Congregate Meals.

Roll Call: All Ayes

The Board approved the Monthly Reports submitted by City Administrator Ashour which included the Financial Report, Delinquent Account Report, Payment Agreement Report, Budget Billing Report, and Offset Program Report.

Adjournment at 6:27pm

Minutes submitted by Deputy Clerk Morgan.

John Gulbranson, Chairman

Ashraf Ashour, City Administrator

EXPENDITURES APPROVED BY THE UTILITY BOARD 05/12/2022

CHECK #	VENDOR	PURPOSE	AMOUNT
34980	CENTURY LINK	MONTHLY SERVICE	\$281.10
34981	VERIZON WIRELESS	MONTHLY SERVICE	\$180.10
34984-34993	SALARIES	PAYROLL MARCH 22 2022	\$12,502.48
34994	ALLIANT ENERGY	PUMPING POWER REDFIELD WELLS 03/09/2022 - 04/11/2022	\$144.38
34995	FIRST STATE BANK	SALES, L.O.S.T., WATER EXCISE TAXES 1ST QUARTER 2022	\$6,961.48
34996	FIRST STATE BANK	SALES TAX & WATER EXCISE TAX APRIL 1-15, 2022	\$4,581.00
34997	ARNOLD, FAYE	DEPOSIT REFUND	\$250.00
35000	MATURA	REFUND ENERGY ASSISTANCE	\$510.16
35001	ORTON HOMES	DEPOSIT REFUND	\$92.56
35002	SAVANNAH HOMES	DEPOSIT REFUND	\$175.48
35003	STUART MUNICIPAL UTILITIES	DEPOSITS APPLIED	\$701.65
35004	VAN DER LINDEN, JAMES	DEPOSIT REFUND	\$150.00
35005	WELLS FARGO HOME MORTGAGE	DEPOSIT REFUND	\$150.00
35006	JACKSON, TASHA	DEPOSIT REFUND	\$100.49
35007	JAYMIC REAL INVESTMENTS LLC	DEPOSIT REFUND	\$179.82
35008	CARDMEMBER SERVICE	CLOTHING / SUPPLIES	\$2,435.10
35009	EFTPS	FEDERAL PAYROLL TAXES 04/22/2022	\$4,350.40
35010	LINECO INSURANCE	HEALTH INSURANCE JUNE 2022	\$8,718.70
35011	LOCAL UNION NO. 55	UNION DUES APRIL 2022	\$284.34
35012	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE	\$239.26
35013	LIBERTY NATIONAL	LIFE INSURANCE APRIL 2022	\$77.98
35014	SYMETRA	LIFE / DISABILITY INSURANCE MAY 2022	\$637.59
35015 - 35024	SALARIES	PAYROLL 05/06/2022	\$12,536.61
35025	FIRST STATE BANK	SERIES 2021A WATER REVENUE REFUNDING BOND	\$112,012.50
35026	AGRILAND FS	FUEL FOR GENERATORS	\$8,550.59
35027	AMAZON.COM	OFFICE SUPPLIES FOR CITY HALL	\$33.84
35027	AMAZON.COM	VIDEO CAMERA FOR UTILITY MEETINGS	\$1,149.00
35027	AMAZON.COM	VIDEO CAMERA ACCESSORIES FOR UTILITY MEETINGS	\$62.95
35028	ASHRAF ASHOUR	REIMBURSE MILEAGE IMFOA CONFERENCE SPRING 2022	\$8.19
35029	CIPCO	1ST QUARTER CORPORATE SERVICES BILLING	\$291.67
35030	DGR ENGINEERING	ELECTRICAL SYSTEM STUDY	\$5,560.00
35030	DGR ENGINEERING	POWER PLANT 4.16 KV SOURCE RECONFIGURATION	\$500.00
35030	DGR ENGINEERING	POWER PLANT 4.16 KV SOURCE RECONFIGURATION	\$100.00
35031	FINNESETH, DALEN, & POWELL PLC	ATTORNEY FEES FOR WATER SYSTEM PROJECT	\$1,840.00
35032	FLETCHER REINHARDT COMPANY	ELECTRIC PARTS / SUPPLIES	\$1,165.23
35032	FLETCHER REINHARDT COMPANY	CONNECTORS	\$195.28
35032	FLETCHER REINHARDT COMPANY	CONNECTORS	\$28.36
35033	DUSTIN FOSTER	REIMBURSE BOOT ALLOWANCE	\$150.00
35034	GREEN VALLEY PEST CONTROL	PEST CONTROL	\$53.00
35035	HOMETOWN FOODS	SUPPLIES FOR CITY HALL	\$12.90
35036	IOWA UTILITIES BOARD	IEC / CGRER ASSESSMENT CALENDAR YEAR 2021	\$1,985.00
35037	IRBY	UGARD FLANGED SS BOLT (UNPAID BALANCE)	\$100.00
35037	IRBY	CONNECTORS	\$152.48
35038	KB WELDING REPAIR	REPAIR LIGHT POLE ALL SAINTS ADDITION	\$160.00

35039	LAWN COMMANDER LAWN	MOWING REDFIELD WELLS	\$141.66
35040	LEWIS PLACE LLC	UNIFORM EMBROIDERY	\$160.00
35041	MAIL SERVICE	MONTHLY BILLING	\$748.96
35041	MAIL SERVICE	DISCONNECT NOTICES	\$93.84
35042	MICHAEL MORGAN	REIMBURSE MILEAGE IMFOA CONFERENCE SPRING 2022	\$51.48
35043	MIDWEST SPRAY TEAM	VEGETATION CONTROL	\$454.88
35044	MUNICIPAL SUPPLY INC	MISC WATER SERVICE PARTS	\$764.42
35045	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL / LIGHT PLANT	\$179.28
35046	R&D SERVICE UNLIMITED LLC	BATTERIES FOR BACKHOE	\$288.00
35047	SARAH STOUFFER	REIMBURSE MILEAGE IMFOA CONFERENCE SPRING 2022	\$51.48
35048	STOREY KENWORTHY / MATT PARROTT	RECEIPT BOOKS	\$329.21
35049	STUART HERALD	APRIL PUBLICATION	\$513.60
35050	TRI CENTER CONGREATE MEALS	2022 CONTRIBUTION	\$500.00
35051	WALLACE AUTO	SUPPLIES	\$25.14
35052	WESCO DISTRIBUTION	MISC CONNECTORS	\$117.66
35052	WESCO DISTRIBUTION	MISC CONNECTORS	\$90.00
35052	WESCO DISTRIBUTION	CRIMPING TOOL	\$3,332.89
35052	WESCO DISTRIBUTION	1/0 & 4/0 UNDERGROUND WIRE	\$3,876.11
35053	XENIA RURAL WATER	WATER USAGE APRIL 2022	\$29,256.96
		TOTAL	\$231,327.24

UTILITY

EXPENDITURES MONTH OF APRIL 2022

WATER UTILITY	\$163,116.42
ELECTRIC UTILITY	\$54,868.34
INSUFFICIENT FUND	\$0.00
UTILITY DEPOSITS	\$1,800.00
SALES TAX	\$11,542.48
TOTAL	\$231,327.24

UTILITY

REVENUE MONTH OF APRIL 2022

WATER FUND	\$96,561.91
ELECTRIC FUND	\$201,703.00
SALES TAX FUND	\$10,343.89
INSUFFICIENT CH. FUND	\$0.00
UTILITY DEPOSIT FUND	\$2,562.28
UTILITY SELF INS. FUND	\$0.40