

04/11/2022

The regular meeting of the Stuart City Council was called to order on the above date at 6:30 pm by Mayor Cook. Present were Council Members Kalbach, Kirkpatrick, Morgan, Doely (over phone), and Renslow. Also present were City Administrator Ashour, Deputy Clerk Morgan, Public Works Director Jim Henderson, Kory Guisinger, Norma Thurman, Logan Mantz, Mic Askren, Forrest Aldrich, Kevin Guisinger, Katie Guisinger, Larry Gilbert, Warren Varley, Chip Schultz, Bob Cook, and Ryan Morrison.

Moved by Renslow, seconded by Morgan to approve the Agenda.

Roll Call: All Ayes

Moved by Renslow, seconded by Morgan to approve the Consent Agenda:

- A. Approval of minutes of 03/14/2022
- B. Approval of financial statement as of 03/31/2022
- C. Approval of bills as presented

Roll Call: All Ayes

City Administrator Ashour informed the Council that the bills on the bill list that were approved for Wild, Baxter, & Sand, PC are the last bills for City Attorney Beverly Wild's services, totaling \$777.31.

Public Works Director Jim Henderson provided an update to the Council regarding the status of Ash trees in town and his approach for the removal of the trees.

Moved by Kalbach, seconded by Morgan to approve the 2022 Stuart Fire Department Officers as presented by Fire Chief Josh Renslow as follows:

Josh Renslow, Chief
Stephen Martinson, Asst. Chief
Shane Martinson, 1st Captain
Kory Guisinger, 2nd Captain
Jim Henderson, 1st Lieutenant
Stephanie Carr, 2nd Lieutenant
Cliff Renslow, Past Chief

Corey Pline, Booster President

Roll Call: All Ayes

Fire Chief Josh Renslow made a presentation to the Council regarding receiving bids for a new fire truck.

Moved by Renslow, seconded by Kalbach to approve receiving bids for a new fire truck and to refer the financing of the new fire truck to City Financial Advisor Chip Schultz with Northland Securities.

Roll Call: All Ayes

City Engineer Forrest Aldrich with Veenstra & Kimm, Inc. made a presentation to the Council regarding the status of the White Pole Road Project and updated the Council on the temporary and long term fixes for the White Pole Road Project and also presented a letter from Guthrie County Supervisor Mike Dickson as follows:



4/6/2022

Officials of Stuart,

I am writing to update you on the Guthrie County position as it relates to White Pole Road. The County is currently going through the process of bonding for \$8.5 million for roads and infrastructure. We are having the public hearing for the bonding later this month then the projected timeline is to sell those bonds in May with the county receiving those funds in late May/early June. The list of projects to fund with the bond proceeds continues to grow but White Pole Road is at the top of the list. It is anticipated the County will be looking at construction of White Pole Road during the 2023 construction season. I do want to stress the Board does have to approve the bond sale and if/when that happens the Board will then vote on which projects to fund. As of today I am very confident the White Pole Road project will be funded.

On the question of the \$30,000, I would like to revisit this. I would like to have the county engineer work with Jim and Forest to see what they come up with and then I can present it to our Board.

Please reach out if you have any questions.

Thank you,

Mike Dickson
Guthrie County Board of Supervisors Chairman
515-689-9088
District5@guthriecounty.gov

The Council tabled the item related to the White Pole Road Project until a meeting at a later date.

City Engineer Forrest Aldrich with Veenstra & Kimm, Inc. made a presentation to the Council regarding the 2022 Street Improvements Asphalt Overlay Project and presented an Engineering Services Agreement for the 2022 Street Improvements Asphalt Overlay Project.

Moved by Kalbach, seconded by Kirkpatrick to approve the Engineering Services Agreement for the 2022 Street Improvements Asphalt Overlay Project as presented by City Engineer Forrest Aldrich with Veenstra & Kimm, Inc.

Roll Call: All Ayes

City Engineer Forrest Aldrich with Veenstra & Kimm, Inc. made a presentation to the Council regarding the proposed 2022 Manhole Rehabilitation Project (using ARPA Funds) and presented an Engineering Services Agreement for the proposed 2022 Manhole Rehabilitation Project (using ARPA Funds).

Moved by Kalbach, seconded by Morgan to approve the Engineering Services Agreement for the proposed 2022 Manhole Rehabilitation Project (using ARPA Funds) as presented by City Engineer Forrest Aldrich with Veenstra & Kimm, Inc.

Roll Call: All Ayes

City Engineer Forrest Aldrich with Veenstra & Kimm, Inc. made a presentation to the Council regarding the Phase 4 Housing Addition Project and presented an Engineering Services Agreement for the Phase 4 Housing Addition Project.

City Financial Advisor Chip Schultz with Northland Securities made a presentation to the Council regarding the potential funding for the Phase 4 Housing Addition Project.

Moved by Kalbach, seconded by Morgan to approve the Engineering Services Agreement for the Phase 4 Housing Addition Project as presented by City Engineer Forrest Aldrich with Veenstra & Kimm, Inc. and to proceed with the potential funding options for the Phase 4 Housing Addition Project as presented by City Financial Advisor Chip Schultz with Northland Securities and to amend the Urban Renewal Area for the Phase 4 Housing Addition Project.

Roll Call: All Ayes

Councilmember Doely (over the phone) left the meeting at 7:45pm.

Moved by Kalbach, seconded by Kirkpatrick to approve Resolution No. 21-16C "Stop Sign Resolution."

Roll Call: All Ayes

Moved by Renslow, seconded by Kalbach to approve the contribution to Midwest Partnership for the amount of \$1,648.00 for the 2021-2022 Fiscal Year.

Roll Call: All Ayes

Jason Van Ausdall with Iowa Code Enforcement LLC made a presentation to the Council about the possibility of increasing the monthly code enforcement service rate (current rate is \$500.00 per month).

Moved by Renslow, seconded by Kirkpatrick to approve raising the monthly code enforcement rate from \$500.00 to \$750.00 as presented by Jason VanAusdall with Iowa Code Enforcement LLC for code enforcement services and also requested the following from Jason:

1. Pictures of nuisance violations
2. Contact number in the nuisance violation
3. Attend Council meetings as needed for requested nuisance violation hearings

Roll Call: All Ayes

Moved by Morgan, seconded by Kirkpatrick to approve the Iowa Department of Transportation Application and Agreement for Use of Highway Right of Way for Utilities Accommodation.

Roll Call: All Ayes

Economic Development Director Matt Funk made a presentation to the Council regarding the Safe Routes to School Project Federal Aid Agreement.

Moved by Kalbach, seconded by Kirkpatrick to approve the Federal Aid Agreement for the Safe Routes to School Project as presented by Economic Development Director Matt Funk.

Roll Call: All Ayes

Economic Development Director Matt Funk made a presentation to the Council regarding the status of the Development Agreement with Matt Aust with the Hotel Stuart.

Economic Development Director Matt Funk made a presentation to the Council regarding the Stuart Economic Development Director Report.

Cemetery Committee Member Mic Askren made a presentation to the Council regarding the contract for the mowing of the North Oak Grove and South Oak Grove cemeteries.

The Council informed Mic Askren that the contract for the mowing of the North Oak Grove and South Oak Grove cemeteries will be sent to City Attorney DuWayne Dalen with Fenneseth, Dalen, & Powell, PLC for legal opinion and review.

Bob Cook, resident of Stuart, made a presentation to the Council regarding 2 bids that were received for dumpsters for the town cleanup day scheduled for April 29 & 30, 2022. The bids are as follows:

Marty Deery	
5- 40 yd. dumpsters for garbage @ \$425 per dumpster	
	\$2125.00
3- free (at no cost to the city) dumpsters for metal 2- 30 yd 1- 15 yd roll off	
Plus city received money for metal in 2021 at an amount of \$425 for metal	
\$425 was deducted from the \$2125 making the total cost \$1700 for Marty Deery in 2021	
Estimated cost as we don't know how much total volume will be coming in.	

K&A Removal LLC

524 NE 4th St
Stuart, IA 50250 US
karemovellic@gmail.com

Estimate

ADDRESS
City of Stuart
119 E Front St
Stuart, IA 50250

SHIP TO
City of Stuart
119 E Front St
Stuart, IA 50250

ESTIMATE 1017
DATE 04/03/2022

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Dumpster rental	Each dumpster dumped for city clean up days April 29th and 30th, any metal dumped will be credited back on the final bill. I have 3 - 20 yard, 2 - 25 yard bins that can be used for garbage that will be dumped when full to be reused as needed. I have 3 - 15 yard bins that will be used for metal and dumped when full to be reused as needed.	1	200.00	200.00
SUBTOTAL				200.00
TAX				0.00
TOTAL				\$200.00

Accepted By

Accepted Date

Moved by Kirkpatrick, seconded by Renslow to approve the bid as submitted by K&A Removal LLC for dumpsters for the town cleanup day scheduled for April 29 & 30, 2022.

Roll Call: Ayes: Kirkpatrick, Morgan, Renslow
Nays: Kalbach

Motion carried

Adjournment at 8:45pm

Dick Cook, Mayor

Ashraf Ashour, City Administrator

EXPENDITURES APPROVED BY THE CITY COUNCIL 04/11/2022

CHECK #	VENDOR	PURPOSE	AMOUNT	DEPARTMENT
61972	E F T P S	PAYROLL TAXES MAR 11 2022	6,951.07	ALL DEPARTMENTS
61973	FARMERS ELECTRIC COOP	STREET LIGHT QUAIL RUN	24.00	GENERAL GOVERNMENT
61974	GUTHRIE COUNTY RURAL ELEC	LIFT STATION WAMBOLD ADDITION	79.58	SEWER
61974	GUTHRIE COUNTY RURAL ELEC	STREET LIGHT WAMBOLD ADDITION	74.89	GENERAL GOVERNMENT
61975	DEPOT MANAGEMENT SALARY CONTRIBUTION	STUART DEPOT MANAGEMENT CONTRIBUTING	5,000.00	GENERAL GOVERNMENT
61976	CENTURY LINK	MONTHLY SERVICE	171.43	POLICE
61976	CENTURY LINK	MONTHLY SERVICE	77.84	STREETS
61976	CENTURY LINK	MONTHLY SERVICE	142.34	FIRE/RESCUE
61976	CENTURY LINK	MONTHLY SERVICE	303.79	GENERAL GOVERNMENT
61976	CENTURY LINK	MONTHLY SERVICE	137.72	SEWER
61977	COLLECTION SERVICES CENTER	CHILD SUPPORT	177.90	RESCUE
61978	COLLECTION SERVICES CENTER	CHILD SUPPORT	184.61	POLICE
61979	FIRST CLASS CREDIT UNION	PAYROLL SAVINGS MAR 11 2022	200.00	SEWER
61980	GREATAMERICAN FINANCIAL SERVICES	COPIER LEASE POLICE	237.36	POLICE
61981	VERIZON WIRELESS	MONTHLY SERVICE	20.70	STREETS
61981	VERIZON WIRELESS	MONTHLY SERVICE	20.69	SEWER
61981	VERIZON WIRELESS	MONTHLY SERVICE	26.48	POOL
61981	VERIZON WIRELESS	MONTHLY SERVICE	41.39	LIBRARY
61981	VERIZON WIRELESS	MONTHLY SERVICE	380.11	POLICE
61982	HOMETOWN FOODS	SUPPLIES	5.98	LIBRARY
61983	NEXUS 6	WEBSITE SERVICE	50.00	LIBRARY
91986-62011	SALARIES	PAYROLL MARCH 25 2022	21,873.47	ALL DEPARTMENTS
62012	IOWA DEPARTMENT OF PUBLIC HEALTH	POOL REGISTRATION RENEWAL 2022	140.00	POOL
62013	COLLECTION SERVICES CENTER	CHILD SUPPORT 3/25/2022	184.61	POLICE
62013	COLLECTION SERVICES CENTER	CHILD SUPPORT 3/25/2022	325.95	RESCUE
62014	E F T P S	PAYROLL TAXES MAR 25 2022	7,146.57	ALL DEPARTMENTS
62015	FIRST CLASS CREDIT UNION	PAYROLL SAVINGS MAR 25 2022	200.00	STREETS
62016 - 62041	SALARIES	PAYROLL 04/08/2022	21,322.80	ALL DEPARTMENTS
62042	COLLECTION SERVICES CENTER	CHILD SUPPORT	184.61	POLICE
62043	COLLECTION SERVICES CENTER	CHILD SUPPORT	397.47	RESCUE
62044	EFTPS	FEDERAL PAYROLL TAXES 04/08/2022	7,100.37	ALL DEPARTMENTS
62045	FIRST CLASS CREDIT UNION	PAYROLL SAVINGS 04/08/2022	200.00	ROAD USE
62046	PAUL SHELDAHL	CONTRACT LABOR	111.00	GENERAL GOVERNMENT
62047	IPERS	RETIREMENT MARCH 202	9,451.52	ALL DEPARTMENTS
62048	IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT INSURANCE 1ST QUARTER 2022	219.54	ALL DEPARTMENTS
62049	ACCUJET	JET & VAC SEWER LINES	1,966.00	SEWER
62050	ADAIR CO SANITARY LANDFILL	CENSUS PER CAPITA 1 QRT	5,768.00	SANITATION
62050	ADAIR CO SANITARY LANDFILL	CENSUS PER CAPITA 2 QRT	5,768.00	SANITATION
62050	ADAIR CO SANITARY LANDFILL	MONTHLY LANDFILL FEES	4,340.80	SANITATION
62051	AFLAC INSURANCE	INSURANCE MARCH 2022	214.84	LIBRARY / ROAD USE
62052	AG SOURCE LABORATORIES	SEWER TESTING	173.25	SEWER
62052	AG SOURCE LABORATORIES	SEWER TESTING	346.50	SEWER
62052	AG SOURCE LABORATORIES	SEWER TESTING	173.25	SEWER
62053	AMAZON.COM	MAINTENANCE KIT FOR CITY HALL PRINTER	139.66	GENERAL GOVERNMENT
62054	AVEY SANITATION	MONTHLY GARBAGE COLLECTION SERVICE MARCH 2022	2,647.50	SANITATION
62055	BATTERIES & BULBS	BATTERIES FOR FIRE DEPARTMENT	106.20	FIRE
62056	CAPITAL CITY EQUIPMENT	OIL, FILTER, BEARINGS	501.91	STREET
62057	CENTRAL IOWA DIESEL	AIR RIDE REPAIR 2012 FORD AMBULANCE	1,543.00	RESCUE
62058	COON VALLEY COOP TELEPHONE ASSN	INTERNET SERVICE FOR POLICE	64.95	POLICE
62058	COON VALLEY COOP TELEPHONE ASSN	INTERNET SERVICE FOR POOL	64.95	POOL
62059	CRYSTAL CLEAR WATER OF SW IOWA	WATER FOR CITY HALL	17.00	GENERAL GOVERNMENT
62060	DORSEY & WHITNEY LLP	LEGAL FEES FOR FY 2021 TAXABLE GO INSURANCE NOTE	6,500.00	GENERAL GOVERNMENT
62061	FELD FIRE	CLASS A FOAM	208.00	FIRE
62062	HOMETOWN FOODS	SUPPLIES	30.28	GEN GOVT / SEWER
62063	IMAGE TREND	ANNUAL FEE FOR REPORT WRITING PROGRAM	450.20	RESCUE
62064	IOWA MUNICIPAL FINANCE OFFICERS ASSN	SPRING CONFERENCE 2022 - ASH, MIKE, SARAH	187.50	GENERAL GOVERNMENT
62064	IOWA MUNICIPAL FINANCE OFFICERS ASSN	DUES FROM APRIL 1, 2022 - APRIL 1, 2023 ASH, MIKE, SARAH	60.00	GENERAL GOVERNMENT
62065	IOWA CODE ENFORCEMENT	CODE ENFORCEMENT MARCH 2022	500.00	GENERAL GOVERNMENT
62066	IOWA DEPARTMENT OF HUMAN SERVICES	GEMT PAYMENT	393.70	RESCUE
62067	KUM & GO	FUEL FOR POLICE DEPARTMENT	1,240.30	POLICE
62068	LASER RESOURCES INTERNATIONAL	COPIER SERVICE FOR LIBRARY	39.25	LIBRARY
62069	LIBERTY NATIONAL	LIFE INSURANCE MARCH 2022	247.69	POLICE / LIBRARY
62070	LINECO	HEALTH INSURANCE MAY 2022	16,635.70	ALL DEPARTMENTS
62071	MATHESON TRIGAS INC	MEDICAL OXYGEN	307.46	RESCUE
62072	MC2 INC	CONNECTION KIT	40.05	SEWER
62073	MEDIACOM	PHONE SERVICE FOR LIBRARY	77.43	LIBRARY
62074	MENARDS	LIGHT BULBS	61.92	SEWER
62075	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE CITY HALL, LIBRARY, POLICE	538.36	GEN GOVT / POLICE
62075	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE AQUATIC CENTER	12.32	POOL
62075	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE STREET SHED	171.33	STREET
62075	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FIRE / RESCUE	606.17	FIRE / RESCUE

62076	MIDWEST PARTNERSHIP	CONTRIBUTION FY 2021-2022	1,648.00	GENERAL GOVERNMENT
62077	NEXUS 6	WEBSITE FOR LIBRARY	50.00	LIBRARY
62078	OFFICE DEPOT	OFFICE SUPPLIES	39.99	GENERAL GOVERNMENT
62078	OFFICE DEPOT	OFFICE SUPPLIES	19.99	GENERAL GOVERNMENT
62078	OFFICE DEPOT	OFFICE SUPPLIES	19.99	GENERAL GOVERNMENT
62078	OFFICE DEPOT	OFFICE SUPPLIES	156.99	GENERAL GOVERNMENT
62079	OFFICE DEPOT	OFFICE SUPPLIES	116.71	GENERAL GOVERNMENT
62079	OFFICE DEPOT	OFFICE SUPPLIES	48.41	GENERAL GOVERNMENT
62079	OFFICE DEPOT	OFFICE SUPPLIES	65.74	GENERAL GOVERNMENT
62079	OFFICE DEPOT	OFFICE SUPPLIES	15.25	GENERAL GOVERNMENT
62079	OFFICE DEPOT	OFFICE SUPPLIES	224.99	GENERAL GOVERNMENT
62079	OFFICE DEPOT	OFFICE SUPPLIES	24.75	GENERAL GOVERNMENT
62079	OFFICE DEPOT	OFFICE SUPPLIES	24.09	GENERAL GOVERNMENT
62079	OFFICE DEPOT	OFFICE SUPPLIES	5.49	GENERAL GOVERNMENT
62079	OFFICE DEPOT	OFFICE SUPPLIES	9.99	GENERAL GOVERNMENT
62079	OFFICE DEPOT	OFFICE SUPPLIES	18.49	GENERAL GOVERNMENT
62079	OFFICE DEPOT	OFFICE SUPPLIES	86.24	GENERAL GOVERNMENT
62080	PANORA TELCO	NEW ROUTER AND SERVER FOR CITY HALL	2,414.95	GENERAL GOVERNMENT
62081	PETTY CASH	POSTAGE AND SUPPLIES FOR CITY HALL / POSTAGE FOR POLICE	132.19	GEN GOVT / POLICE
62082	R&D SERVICE UNLIMITED LLC	FUEL FOR STREET DEPARTMENT	62.00	STREET
62082	R&D SERVICE UNLIMITED LLC	FUEL FOR RESCUE	70.90	RESCUE
62093	SACKETT EARTHWORKS	HAULING SNOW 03/08/2022	\$220.00	ROAD USE
62084	SCHILDBERG CONSTRUCTION COMPANY	ROCK	\$451.89	ROAD USE
62085	STUART HERALD	PUBLICATIONS	\$1,252.32	GEN GOVT / STREET / POOL
62086	STUART TRUE VALUE	LIGHTS FOR AMBULANCE	\$29.38	RESCUE
62086	STUART TRUE VALUE	PARTS / SUPPLIES	\$120.97	ALL DEPARTMENTS
62087	SYMETRA LIFE INSURANCE	LIFE / DISABILITY INSURANCE APRIL 2022	\$783.02	ALL DEPARTMENTS
62088	TREASURER STATE OF IOWA	STATE WITHHOLDING MARCH 2022	\$2,623.00	ALL DEPARTMENTS
62089	ULINE	PLASTIC SMOKERS RECEPTACLE	\$91.10	GENERAL GOVERNMENT
62090	UNITED RISK SERVICES	PREMIUM CHANGE FOR 2012 INTERNATIONAL PLOW TRUCK	\$192.00	GENERAL GOVERNMENT
62090	UNITED RISK SERVICES	PREMIUM CHANGE FOR 2022 CHEVY SILVERADO	\$133.00	GENERAL GOVERNMENT
62090	UNITED RISK SERVICES	04/01/2022 - 04/01/2023 INSURANCE PREMIUMS	\$98,192.00	GENERAL GOVERNMENT
62091	UNPLUGGED WIRELESS	SPEAKER FOR RESCUE DIRECTOR'S OFFICE	\$125.00	RESCUE
62092	UNPLUGGED WIRELESS	INSTALL TWO NEW STORM SIRENS	\$43,350.00	GENERAL GOVERNMENT
62093	VEENSTRA & KIMM INC	BUILDING & TRADE PERMIT FEES	\$287.20	GENERAL GOVERNMENT
62094	WILD, BAXTER, & SAND, PC	GENERAL ATTORNEY FEES	\$626.27	GENERAL GOVERNMENT
62094	WILD, BAXTER, & SAND, PC	SPECIAL PROJECT ATTORNEY FEES	\$151.04	GENERAL GOVERNMENT
			TOTAL	\$289,192.60

CITY

EXPENDITURES MONTH OF MARCH 2022

GENERAL	\$187,471.95
ROAD USE TAX	\$6,158.24
EMPLOYEE BENEFITS	\$23,127.64
ECONOMIC DEVELOPMENT	\$0.00
FIRE / RESCUE FUND	\$0.00
DEBT SERVICE FUND	\$0.00
CAPITAL PROJECTS	\$50,001.04
SEWER UTILITY	\$22,433.73
TOTAL	\$289,192.60

CITY

REVENUE MONTH OF MARCH 2022

GENERAL	\$131,875.80
EMERGENCY	\$234.44
ROAD USE	\$11,129.10
I JOB FUND	\$0.00
EMPLOYEE BENEFIT	\$1,942.13
LIBRARY TRUST	\$0.10
FIRE/RESCUE TRUST	\$60.01
DEBT SERVICE	\$7,615.16
ECONOMIC DEV.	\$35,872.60
SPECIAL ASSESSMENT	\$1.16
CAPITAL PROJECT (1)	\$1.43
CAPITAL PROJECT (2)	\$0.75
CEMETERY PERPETUAL	\$0.00
SEWER	\$35,858.74