

04/12/2021

The regular meeting of the Stuart City Council was called to order on the above date at 6:30 pm by Mayor Cook. Present were Council Members Askren (over the phone), Kalbach, Belden, Glass, and Renslow. Also present were City Administrator Ashour, Economic Development Director / Assistant City Administrator Kristen Renslow, Deputy Clerk Morgan, Public Works Director Jim Henderson, Kory Guisinger, Ryan Morrison, Deanna Berger, Norma Thurman, Forrest Aldrich (online), John Gulbranson, Lisa Sherman (online), Chip Schultz (online), Police Chief Reha, Police Officer Guisinger, Police Officer Martinson, Mark Reinders, Kevin Guisinger, Jason Steenhoek, Loretta Sloss, and Mike Dickson.

Moved by Kalbach, seconded by Belden to approve the Agenda with Agenda Items No. 13, 14, 8, & 9 to be placed above Agenda Item No. 7.

Roll Call: All Ayes

Moved by Kalbach, seconded by Belden to approve the Consent Agenda:

- A. Approval of minutes of 03/08/2021
- B. Approval of financial statement as of 03/31/2021
- C. Approval of bills as presented
- D. Approval of liquor license – Kum & Go

Roll Call: All Ayes

Mayor Cook opened the Public Hearing on Proposed Ordinance Amendment Establishing A Franchise Fee Under The City's Gasworks Utility Franchise With MidAmerican Energy Company And Publication Of Revenue Purpose Statement For Use Of Gasworks Utility Franchise Fee Revenues By The City Of Stuart, Iowa

There were no written or oral objections.

Mayor Cook declared Public Hearing closed.

Mayor Cook opened the Public Hearing on The Status of Funded Activities for the Stuart Rescue COVID-19 Pandemic Response Project.

There were no written or oral objections.

Mayor Cook declared Public Hearing closed.

No action was taken on Agenda Item No. 6 "Heath Sheeder (319 N Western St) / Sewer Bill"

Police Chief Reha made a presentation to the Council regarding the Automated Traffic Control Camera System.

Councilmember Askren was muted at 6:48 pm at the Mayor's request.

Moved by Kalbach, seconded by Glass to refer Resolution 21-10C "To Approve Signing Master Services Agreement Re Automatic Traffic Enforcement" and Ordinance No. 21-02C "An Ordinance To Amend The City Code Of Stuart, Iowa (2016) By Amending Chapter 61 Traffic Control Devices By Adding Section 61.06 Regarding Automated Traffic Enforcement And The Means For Challenging An Automated Traffic Citation" to Steve Brick with Brick Gentry Law Firm for further review.

Roll Call: Ayes: Kalbach, Belden, Glass, Renslow
Nays: None

Councilmember Askren left the meeting at 6:50pm.

City Engineer Forrest Aldrich with Veenstra & Kimm, Inc. updated the Council on the status of the White Pole Road Project.

Councilmember Kalbach made a presentation to the Council regarding the City Complaint Resolution Process and also presented samples of complaint forms from other Cities. Councilmember Kalbach also stated that the complaint forms could be used by all City Departments.

Moved by Belden, seconded by Glass to proceed with the City Complaint Resolution Process as presented by Councilmember Kalbach.

Roll Call: Ayes: Kalbach, Belden, Glass, Renslow
Nays: None

Councilmember Kalbach made a presentation to the Council regarding the option of live-streaming Council Meetings to YouTube.

Moved by Kalbach, seconded by Glass to approve Council Meetings being live-streamed to YouTube.

Roll Call: Ayes: Kalbach, Belden, Glass, Renslow
Nays: None

Councilmember Askren re-joined the Council Meeting at 7:05pm (over the phone).

Moved by Belden, seconded by Renslow to refer the Easement Agreement with Jason Steenhoek at 1404 NE 2nd St. to Steve Brick with Brick Gentry Lawn Firm for further review.

Roll Call: Ayes: Kalbach, Belden, Renslow
Nays: Askren, Glass

Motion Carried

Moved by Renslow, seconded by Kalbach to approve invoices in the amount of \$708.00 and \$798.00 to DGR Engineering for Engineering Services for the All Saints Addition Electric Distribution Project.

Roll Call: Ayes: Kalbach, Belden, Glass, Renslow
Nays: Askren

Motion Carried

Moved by Renslow, seconded by Kalbach to approve Pay Estimate No. 4 for the amount of \$21,106.15 to Hydro Klean LLC for the 2020 Sanitary Sewer System Lining Project.

Roll Call: All Ayes

Moved by Kalbach, seconded by Belden to approve Resolution No. 21-12C "Resolution Setting Time (April 29, 2021 at 1:30pm at City Hall) For Consultation Hearing On The Intent Of City Of Stuart To Annex Certain Property As Requested By All Saints Catholic Church Of The Catholic Diocese Of Des Moines"

Roll Call: All Ayes

Moved by Renslow, seconded by Kalbach to approve opening the Aquatic Center for the summer of 2021 season.

Roll Call: All Ayes

City Administrator Ashour informed the Council that Economic Development Director / Assistant City Administrator Kristen Renslow submitted her resignation due to accepting a City Administrator Position with another city and that her last day will be April 23, 2021. City

Administrator Ashour also informed the Council that Kristen will be paid for any unused vacation time.

The City Council and City Administrator Ashour all thanked Kristen for her hard work and dedication to the City of Stuart.

Councilmember Belden read a letter written by him to the Council as follows:

“In my 15 years as a Councilman for the City of Stuart I have never witnessed or been subjected to such undignified behavior by another Council member. These actions have fostered a hostile work environment by harassment, defamation and accusations of scandal.

“This behavior has been repeatedly thrust upon the Council and citizens of Stuart by Council member Glass. Her attacks towards city employee include Jim Henderson, Kristen Renslow and Ash Ashour. She has also made direct accusations of wrongdoing by myself and Kristina Renslow without ever providing any proof of such statements. These slanderous comments appear to be made more often when a person hold an opposite viewpoint to Council member glass.

“I would like thank and applaud Mayor Cook for his ongoing diligence in dealing with this however the continued actions of Council member Glass demeans the work of the Council as a whole and tarnishes the reputation of the citizens of Stuart. Should these actions continue in a council meeting appropriate action will be taken up to an including legal action.”

Adjournment at 7:46pm

Minutes submitted by Deputy Clerk Morgan

Dick Cook, Mayor

Ashraf Ashour, City Administrator

EXPENDITURES APPROVED BY THE CITY COUNCIL 04/12/2021

CHECK #	VENDOR	PURPOSE	AMOUNT	DEPARTMENT
60110 - 60137	SALARIES	PAYROLL 03/12/2021	\$21,641.00	ALL DEPARTMENTS
60138	LINECO	HEALTH INSURANCE APRIL 2021 (ADDITIONAL AMOUNT DUE)	\$10.00	GENERAL GOVERNMENT
60139	EFTPS	FEDERAL PAYROLL TAXES 03/12/2021	\$7,018.74	ALL DEPARTMENTS
40	FARMERS ELECTRIC COOP INC	QUAIL RUN STREET LIGHTS 01/31/2021 - 02/28/2021	\$29.30	GENERAL GOVERNMENT
141	FIRST CLASS CREDIT UNION	PAYROLL SAVINGS 03/12/2021	\$200.00	ROAD USE
60142	GUTHRIE COUNTY REC	WAMBOLD ADDITION SWEET LIFT STATION 02/01/2021 - 03/01/2021	\$84.64	SEWER
60142	GUTHRIE COUNTY REC	WAMBOLD ADDITION STREET LIGHTS 02/01/2021 - 03/01/2021	\$65.68	GENERAL GOVERNMENT
60143	IPERS	RETIREMENT FEBRUARY 2021	\$9,234.14	ALL DEPARTMENTS
60144	IOWA SECRETARY OF STATE	APPLICATION FOR PUBLIC NOTARY FOR OFFICER IRVING	\$30.00	POLICE
60145	MEDIACOM	MONTHLY TELEPHONE SERVICE FOR LIBRARY	\$79.10	LIBRARY
60146	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FOR AQUATIC CENTER	\$12.13	POOL
60147	NEXUS 6	WEBSITE FOR LIBRARY	\$50.00	LIBRARY
60148	QUILL.COM	SUPPLIES FOR LIBRARY	\$20.30	LIBRARY
60149	ANTHONY REHA	TOBACCO BUYS / ENFORCEMENT	\$70.00	POLICE
60150	THE HYDAKER - WHEATLAKE CO.	ALL SAINTS ADDITION ELECTRICAL DISTRIBUTION PAY ESTIMATE NO. 1	\$89,259.55	GENERAL GOVERNMENT
60151	PERRY'S WINDOW SERVICE	WINDOW CLEANING CITY HALL BUILDING MARCH 2021	\$300.00	GENERAL GOVERNMENT
60152	CENTURYLINK	MONTHLY TELEPHONE SERVICE FOR CITY HALL	\$293.69	GENERAL GOVERNMENT
60152	CENTURYLINK	MONTHLY TELEPHONE SERVICE FOR SEWER	\$132.17	SEWER
60152	CENTURYLINK	MONTHLY TELEPHONE SERVICE FOR STREET	\$74.31	STREET
60153	OFFICE DEPOT	OFFICE SUPPLIES FOR POLICE DEPARTMENT	\$24.55	POLICE
60154	OFFICE DEPOT	OFFICE SUPPLIES FOR POLICE DEPARTMENT	\$22.99	POLICE
60154	OFFICE DEPOT	OFFICE SUPPLIES FOR POLICE DEPARTMENT	\$29.89	POLICE
60155	VERIZON WIRELESS	MONTHLY CELL PHONE SERVICE FOR STREET, POLICE, SEWER, LIBRARY	\$722.70	STREET / POLICE / SEWER / LIBRARY
60156	CENTURYLINK	MONTHLY TELEPHONE SERVICE FOR POLICE	\$163.98	POLICE
60157	IOWA DEPARTMENT OF HUMAN SERVICES	GEMT PAYMENT APRIL 2021	\$255.19	RESCUE
60158	CENTURYLINK	MONTHLY TELEPHONE SERVICE FOR POOL	\$41.75	POOL
60159	UNITED RISK SERVICES LLC	04/01/2021 - 04/01/2022 INSURANCE PREMIUMS	\$87,642.00	GEN GOVT / SEWER
60160	UNITED RISK SERVICES LLC	INSURANCE PREMIUM CHANGE FOR 2006 FORD E450SD AMBULANCE	\$1,146.00	GENERAL GOVERNMENT
60183 - 60203	SALARIES	PAYROLL 03/26/2021	\$21,569.53	ALL DEPARTMENTS
60204	IOWA SECURITIES & REGULATED INDUSTRIES	ANNUAL CEMETERY REPORT FEB 2020	\$61.00	CEMETERY
60205	EFTPS	FEDERAL PAYROLL TAXES 03/26/2021	\$7,124.22	ALL DEPARTMENTS
60206	DE LAGE LANDEN	COPIER LEASE FOR LIBRARY	\$117.33	LIBRARY
60207	EMIST	ELECTROSTATIC SPRAYER FOR RESCUE	\$1,520.38	RESCUE
8	FIRST CLASS CREDIT UNION	PAYROLL SAVINGS 03/26/2021	\$200.00	ROAD USE
60209	LASER RESOURCES INTERNATIONAL	COPIER SERVICE FOR LIBRARY	\$70.36	LIBRARY
60210	LINECO	HEALTH INSURANCE MAY 2021	\$16,051.06	ALL DEPARTMENTS
60211	MMIT / BUSINESS SOLUTIONS GROUP	COPIER LEASE / OVERAGE CHARGE FOR POLICE	\$47.31	POLICE
60212	COON VALLEY COOP TELEPHONE ASSN	MONTHLY INTERNET SERVICE FOR POOL	\$64.95	POOL
60212	COON VALLEY COOP TELEPHONE ASSN	MONTHLY INTERNET SERVICE FOR POLICE	\$64.95	POLICE
60213	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FOR STREET DEPARTMENT	\$72.17	STREET
60213	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FOR POOL	\$12.13	POOL
60213	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FOR CITY HALL, LIBRARY, POLICE	\$223.90	GEN GOVT / POLICE
60214	AFLAC INSURANCE	INSURANCE MARCH 2021	\$451.82	GEN GOVT / LIBRARY / ROAD USE
60215	LIBERTY NATIONAL	LIFE INSURANCE MARCH 2021	\$187.94	POLICE
60217	TREASURER STATE OF IOWA	STATE WITHHOLDING MARCH 2021	\$2,577.00	ALL DEPARTMENTS
60218	SYMETRA LIFE INSURANCE	LIFE / DISABILITY INSURANCE APRIL 2021	\$773.03	ALL DEPARTMENTS
60219	CENTURYLINK	MONTHLY TELEPHONE SERVICE FOR FIRE / RESCUE	\$140.37	FIRE / RESCUE
60220	IPERS	RETIREMENT MARCH 2021	\$9,567.18	ALL DEPARTMENTS
60221	IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT INSURANCE 1ST QUARTER 2021	\$247.16	ALL DEPARTMENTS
60222	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FOR FIRE / RESCUE	\$224.44	FIRE / RESCUE
60222	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FOR FIRE / RESCUE	\$575.30	FIRE / RESCUE
60223	VERIZON WIRELESS	MONTHLY CELL PHONE SERVICE FOR RESCUE	\$104.77	RESCUE
60224 - 60249	SALARIES	PAYROLL 04/09/2021	\$21,559.50	ALL DEPARTMENTS
60250	PAUL SHELDAHL	CONTRACT LABOR 04/03/2021 & 04/10/2021	\$111.00	GENERAL GOVERNMENT
60251	EFTPS	FEDERAL PAYROLL TAXES 04/09/2021	\$6,987.60	ALL DEPARTMENTS
60252	FIRST CLASS CREDIT UNION	PAYROLL SAVINGS 04/09/2021	\$200.00	ROAD USE
60253	ADAIR COUNTY LANDFILL	MONTHLY LANDFILL FEES	\$3,143.20	SANITATION
60254	AG SOURCE LABORATORIES	SEWER TESTING	\$171.00	SEWER
60254	AG SOURCE LABORATORIES	SEWER TESTING	\$171.00	SEWER
60254	AG SOURCE LABORATORIES	SEWER TESTING	\$171.00	SEWER
60254	AG SOURCE LABORATORIES	SEWER TESTING	\$171.00	SEWER
60254	AG SOURCE LABORATORIES	SEWER TESTING	\$171.00	SEWER
255	AGRI DRAIN CORP.	LOCATING SUPPLIES	\$50.28	STREET
56	AGRI LAND FS	FUEL FOR FIRE DEPARTMENT	\$1,101.95	FIRE
60257	AUDUBON COUNTY SHERIFF	DATE EXTRACTION WARRANT	\$150.00	POLICE
60258	AVEY SANITATION	MONTHLY GARBAGE COLLECTION SERVICE MARCH 2021	\$2,574.50	SANITATION
60259	BARBARA BOSS	CLEANING CITY HALL, LIBRARY FEBRUARY 2021	\$306.13	GENERAL GOVERNMENT
60259	BARBARA BOSS	CLEANING CITY HALL, LIBRARY MARCH 2021	\$306.13	GENERAL GOVERNMENT
60260	BOUNDTREE MEDICAL	MEDICAL SUPPLIES	\$766.51	RESCUE

60261	DGR ENGINEERING	ALL SAINTS ADDITION ELECTRIC ENGINEERING	\$708.00	GENERAL GOVERNMENT
60261	DGR ENGINEERING	ALL SAINTS ADDITION ELECTRIC ENGINEERING	\$798.00	GENERAL GOVERNMENT
60262	EMERGENCY APPARATUS MAINTENANCE	LADDER TRUCK REPAIR	\$566.05	FIRE
60263	FELD FIRE	STRIKERS	\$107.27	FIRE
60264	FIRE SERVICE TRAINING BUREAU	TESTING FF2	\$200.00	FIRE
60265	GRIMES ASPHALT & PAVING CORP	COLD MIX	\$862.86	ROAD USE
60266	GUS AUTOMOTIVE LLC	BRAKES FOR 2006 AMBULANCE, SUSPENSION WORK FOR 2012 AMBULANCE	\$43.00	RESCUE
60267	JIM HENDERSON	CLOTHING ALLOWANCE	\$38.97	STREET / SEWER
60268	HOMETOWN FOODS	SUPPLIES FOR SEWER DEPARTMENT	\$4.99	SEWER
60268	HOMETOWN FOODS	SUPPLIES FOR CITY HALL / SEWER DEPARTMENT	\$35.11	GEN GOVT / SEWER
60269	IOWA ASSOCIATION OF MUNICIPAL UTILITIES	FY 2021-2022 AFFILIATE MEMBERSHIP	\$450.00	GENERAL GOVERNMENT
60270	IOWA DEPARTMENT OF HUMAN SERVICES	GEMT PAYMENT MAY 2021	\$364.43	RESCUE
60271	IOWA DEPARTMENT OF PUBLIC HEALTH	POOL REGISTRATION RENEWAL 2021	\$140.00	POOL
60272	LOGAN CONTRACTORS SUPPLY	SUPPLIES FOR POOL	\$224.25	POOL
60273	MACQUEEN EQUIPMENT	STREET SWEEPER PARTS	\$65.00	STREET
60274	MENARDS	SUPPLIES FOR STREET / SEWER	\$73.74	STREET / SEWER
60275	MIDWEST ALARM SERVICES	ALARM SERVICES	\$1,854.72	GENERAL GOVERNMENT
60276	MILLER PLUMBING, HEATING, & ELECTRIC	DEPOT FURNACE SERVICE CALL	\$107.50	GENERAL GOVERNMENT
60276	MILLER PLUMBING, HEATING, & ELECTRIC	FIRE / EMS GARAGE HVAC REPAIR	\$451.48	FIRE / RESCUE
60277	MICHAEL MORGAN	REIMBURSE MILEAGE TO/FROM GUTHRIE CENTER (SAINTS CENTER ABSTRACT)	\$22.96	GENERAL GOVERNMENT
60278	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$106.63	GENERAL GOVERNMENT
60278	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$15.99	GENERAL GOVERNMENT
60278	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$9.00	GENERAL GOVERNMENT
60278	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$55.00	GENERAL GOVERNMENT
60279	PELGAS	PROPANE FOR SEWER PLANT	\$90.00	SEWER
60280	R&D SERVICE UNLIMITED LLC	FUEL FOR STREET DEPARTMENT	\$109.20	STREET
60281	REGAL PLASTIC	PARK BASKETBALL BACKBOARD REPAIR	\$354.50	PARKS
60282	S&L WATER CO	WATER FOR CITY HALL	\$51.00	GENERAL GOVERNMENT
60283	SACKETT EARTHWORKS	SNOW HAULING / REMOVAL 02/22/2021	\$285.00	ROAD USE
60284	SCHILDBERG CONSTRUCTION COMPANY INC	ROCK	\$1,144.05	ROAD USE
60285	SEAN BOVINETT	REIMBURSEMENT FOR SUPPLIES FOR RESCUE	\$1,446.98	RESCUE
60286	STIVERS FORD	2012 FORD F-450 AMBULANCE ALIGNMENT & STEERING GEAR	\$2,225.49	RESCUE
60287	STUART HERALD	PUBLICATIONS	\$620.11	GEN GOVT / STREET / CEMETERY
60288	STUART TRUE VALUE	BATTERIES FOR POLICE DEPARTMENT	\$17.11	POLICE
60288	STUART TRUE VALUE	LIGHT BULBS FOR RESCUE	\$11.99	RESCUE
60288	STUART TRUE VALUE	PARTS / SUPPLIES FOR CITY HALL, STREET DEPT., & SEWER	\$194.61	GEN GOVT / STREET / SEWER
60288	STUART TRUE VALUE	PARTS / SUPPLIES FOR FIRE DEPARTMENT	\$27.45	FIRE
60288	STUART TRUE VALUE	PARTS / SUPPLIES FOR DEPOT, STREET DEPT., SEWER, & POOL	\$74.29	GEN GOVT / STREET / SEWER / POOL
60288	STUART TRUE VALUE	LIGHT BULBS FOR RESCUE	\$27.99	RESCUE
60289	UNITED RISK SERVICES LLC	PREMIUM CHANGE FOR 2021 CHEVY SILVERADO 1500 POLICE VEHICLE	\$711.00	GENERAL GOVERNMENT
60290	UNPLUGGED WIRELESS	RADIO SERVICE CALL FOR POLICE DEPARTMENT	\$1,228.00	POLICE
60291	VEENSTRA & KIMM INC	ENGINEERING SERVICES FOR CASEY'S STREET IMPROVEMENTS	\$8,805.00	GENERAL GOVERNMENT
60292	WALLACE AUTO SUPPLY	SUPPLIES / PARTS	\$94.80	STREET / SEWER
60292	WALLACE AUTO SUPPLY	SUPPLIES / PARTS FOR FIRE DEPARTMENT	\$20.34	FIRE
60293	HYDRO-KLEAN LLC	2020 SANITARY SEWER LINING PROJECT PAY ESTIMATE NO. 4	\$21,106.15	GENERAL GOVERNMENT
			TOTAL	\$364,763.91

CITY

EXPENDITURES MONTH OF MARCH 2021

GENERAL	\$193,523.21
ROAD USE TAX	\$9,491.66
EMPLOYEE BENEFITS	\$26,796.86
ECONOMIC DEVELOPMENT	\$0.00
FIRE / RESCUE FUND	\$451.48
DEBT SERVICE FUND	\$0.00
CAPITAL PROJECTS	\$111,871.70
SEWER UTILITY	\$22,629.00
TOTAL	\$364,763.91

CITY

REVENUE MONTH OF MARCH 2021

GENERAL	\$68,499.56
EMERGENCY	\$318.97
ROAD USE	\$7,133.56
I JOB FUND	\$0.00
EMPLOYEE BENEFIT	\$5,451.86
LIBRARY TRUST	\$0.20
FIRE/RESCUE TRUST	\$0.18
DEBT SERVICE	\$1,491.75
ECONOMIC DEV.	\$92,854.65
SPECIAL ASSESSMENT	\$1.16
CAPITAL PROJECT (1)	\$2.89
CAPITAL PROJECT (2)	\$1.50
CEMETERY PERPETUAL	\$160.00
SEWER	\$37,565.28