

03/08/2021

The regular meeting of the Stuart City Council was called to order on the above date at 6:30 pm by Mayor Cook. Present were Council Members Askren (over the phone), Kalbach, Glass (over the phone) and Renslow. Also present were City Administrator Ashour, Economic Development Director / Assistant City Administrator Kristen Renslow, Deputy Clerk Morgan, Jim Henderson, Kory Guisinger, Ryan Morrison, Deanna Berger, Norma Thurman, Gene Skellenger, Forrest Aldrich (online), Alan Bovee (online), John Gulbranson, Lisa Sherman (online), Chip Schultz (online), Police Chief Reha, Police Officer Martinson, and Warren Varley (online).

Moved by Kalbach, seconded by Renslow to approve the Agenda.

Roll Call: All Ayes

Moved by Kalbach, seconded by Renslow to approve the Consent Agenda:

- A. Approval of minutes of 02/08/2021 and special meeting of 02/22/2021
- B. Approval of financial statement as of 02/28/2021
- C. Approval of bills as presented
- D. Approval of liquor license – Dollar General

Roll Call: All Ayes

Lauren Volz with United Risk Services, LLC, presented to the Council the renewal premium with EMC Insurance for the City property insurance for 2021-2022 as follows:

City: \$77,023.00

Sewer: \$10,712.00

Total: \$87,735.00 (\$85,335.00 EMC, \$2,400.00 Cyber)

Moved by Askren, seconded by Glass to approve the renewal of City property insurance with EMC Insurance for 2021-2021 as presented by Lauren Volz with United Risk Services as follows:

City: \$77,023.00

Sewer: \$10,712.00

Total: \$87,735.00 (\$85,335.00 EMC, \$2,400.00 Cyber)

Roll Call: All Ayes

Mayor Cook opened the hearing that was requested by Deborah Jorgensen, resident at 615 SW 7th St. Apt. 14 to appeal the decision by the Police Department to deem her dog as vicious. Deborah stated that her dog is not mean and that her dog is her emotional support animal.

Moved by Renslow, seconded by Glass to follow the Police Department's recommendation to deem Deborah Jorgensen's dog as vicious.

Roll Call: All Ayes

Councilmember Kalbach left at 7:00pm.

Mayor Cook opened the Public Hearing on the 2021-2022 City Budget.

There were no written or oral objections. Mayor Cook declared the Public Hearing closed.

Moved by Resnlow, seconded by Askren to approve Resolution No. 21-03C "Adoption of 2021 - 2022 City Budget".

Roll Call: All Ayes

Mayor Cook opened the Public Hearing on Proposed Action To Institute Proceedings To Enter Into A Loan Agreement And To Borrow Money Thereunder In A Principal Amount Not To Exceed \$245,000

There were no written or oral objections. Mayor Cook declared Public Hearing closed.

Moved by Renslow, seconded by Glass to approve Resolution No. 21-07C "Resolution Taking Additional Action On Proposal To Enter Into A General Obligation Insurance Funding Loan Agreement And Providing For The Levy Of Taxes To Pay Taxable General Obligation Insurance Note"

Roll Call: All Ayes

Moved by Renslow, seconded by Glass to approve the City Audit for Fiscal Year Ended June 30, 2020 as presented by Faller, Kincheloe, & Co., PLC, Certified Public Accountants.

Roll Call: All Ayes

Rescue Director Bovinett updated the Council on the status of the purchase of the ambulance from Menlo Fire / Rescue.

Moved by Renslow, seconded by Glass to approve Resolution No. 21-06C "To Approve Agreement Re Access Easement on Lot 17 of Wambold Addition to the City of Stuart, Guthrie

County, Iowa” and to also approve the Agreement Re Access Easement (located at 1404 NE 2nd St.) on Lot 17 of Wambold Addition to the City of Stuart, Guthrie County, Iowa.

Roll Call: All Ayes

Moved by Renslow, seconded by Glass to approve Pay Estimate No. 1 (Final) for the amount of \$89,259.55 to The Hydaker-Wheatlake Co. for the All Saints Addition Electrical Distribution Project.

Roll Call: All Ayes

Moved by Renslow, seconded by Glass to approve the Project Engineers Statement of Final Completion and Owners Acceptance of Contract Construction for the All Saints Addition Electric Distribution Project.

Roll Call: All Ayes

City Engineer Forrest Aldrich with Veenstra & Kimm, Inc. made a presentation to the Council regarding some grading work needing completed in the All Saints Addition. Forrest informed the Council that two bids were received for the grading project. The bids are as follows:

TDL Construction Inc.	\$23,716.00
Concrete Technologies Inc.	\$37,500.00

Moved by Renslow, seconded by Glass to approve the bid from TDL Construction Inc. for the amount of \$23,716.00 as presented by City Engineer Forrest Aldrich for the All Saints Addition Grading Project.

Roll Call: All Ayes

City Engineer Forrest Aldrich made a presentation to the Council regarding the Safe Routes To School Sidewalk Project Professional Engineering Services Agreement With Veenstra & Kimm, Inc.

Moved by Renslow, seconded by Glass to approve the Safe Routes To School Sidewalk Project Professional Engineering Services Agreement With Veenstra & Kimm, Inc. as presented by City Engineer Forrest Aldrich.

Roll Call: All Ayes

The Council discussed the Guthrie County Board of Supervisor's letting the City of Stuart use Guthrie County's Bonding Capacity to do the White Pole Road Project.

Moved by Glass, seconded by Askren to approve the use of Guthrie County's Bonding Capacity for the White Pole Road Project as approved by the Guthrie County Board of Supervisors.

Roll Call: Ayes: Askren, Glass
Nays: Renslow

Motion Carried

Police Chief Reha made a presentation to the Council regarding the use of an Automated Traffic Enforcement Camera to enforce speed limit violations on I-80 within city limits of the City of Stuart.

Moved by Renslow, seconded by Askren to approve the proposal for the use of an Automated Traffic Enforcement Camera to enforce speed limit violations on I-80 within city limits of the City of Stuart as presented by Police Chief Reha and to refer the item to an attorney for review.

Roll Call: All Ayes

There was no discussion on Agenda Item No. 14 (B) "Vicious Dog Regulations".

The Council scheduled a special meeting for March 22, 2021 at 5:30pm.

Adjournment at 7:55 pm

Minutes submitted by Deputy Clerk Morgan

Dick Cook, Mayor

Ashraf Ashour, City Administrator

EXPENDITURES APPROVED BY THE CITY COUNCIL 03/08/2021

CHECK #	VENDOR	PURPOSE	AMOUNT	DEPARTMENT
59979 - 60005	SALARIES	PAYROLL 02/12/2021	\$21,757.49	ALL DEPARTMENTS
60006	COON VALLEY COOP TELEPHONE ASSN	INTERNET SERVICE FOR POOL	\$64.95	POOL
60006	COON VALLEY COOP TELEPHONE ASSN	INTERNET SERVICE FOR POLICE	\$64.95	POLICE
60008	EFTPS	FEDERAL PAYROLL TAXES 02/12/2021	\$6,952.17	ALL DEPARTMENTS
60009	FARMERS ELECTRIC COOP	QUAIL RUN STREET LIGHTS 12/31/2020 - 01/31/2021	\$29.30	GENERAL GOVERNMENT
60010	GALLS	VEST FOR SHANE MARTINSON	\$715.00	POLICE
60010	GALLS	JACKET FOR SHANE MARTINSON	\$39.70	POLICE
60010	GALLS	HANDCUFF KEYS	\$27.28	POLICE
60011	GUS AUTOMOTIVE INC	FEE TO TOW VEHICLE	\$53.00	POLICE
60012	GUTHRIE COUNTY HOSPITAL	PHYSICAL FOR SHANE MARTINSON	\$172.00	POLICE
60013	GUTHRIE COUNTY TREASURER	PROPERTY TAXES FOR LOTS 1,2,3,4,5,6 SIMCOCKES ADDITION BLOCK 1	\$476.00	GENERAL GOVERNMENT
60014	IOWA DEPARTMENT OF HUMAN SERVICES	GEMT PAYMENT MARCH 2021	\$400.84	RESCUE
60015	IOWA FINANCE AUTHORITY	INTEREST DUE, PRINCIPAL DUE, SERVICE FEES DUE FOR LOAN	\$53,097.50	SEWER
60016	IOWA LAW ENFORCEMENT ACADEMY	ADMINISTRATION OF POST TEST FOR SHANE MARTINSON	\$400.00	POLICE
60017	KINZIE SERVICE	TIRE REPAIR FOR 2020 SILVERADO	\$18.00	POLICE
60018	MEDIACOM	TELEPHONE SERVICE FOR LIBRARY	\$79.10	LIBRARY
60019	MMIT / BUSINESS SOLUTIONS GROUP	COPIER LEASE / OVERAGE CHARGE FOR POLICE	\$166.44	POLICE
60020	R&D SERVICE UNLIMITED LLC	FUEL FOR POLICE DEPARTMENT	\$105.00	POLICE
60021	STUART TRUE VALUE	TOTES FOR POLICE DEPARTMENT	\$42.76	POLICE
60022	WILD, BAXTER, & SAND PC	ATTORNEY FEES FOR POLICE DEPARTMENT	\$8.75	POLICE
60024	FEH BILLING SERVICE	FIRE BILLING SERVICE JANUARY 2021	\$800.00	FIRE
60025	GUTHRIE COUNTY REC	WAMBOLD ADDITION SEWER LIFT STATION	\$77.49	SEWER
60025	GUTHRIE COUNTY REC	WAMBOLD ADDITION STREET LIGHTS	\$78.83	GENERAL GOVERNMENT
60026	FIRST CLASS CREDIT UNION	PAYROLL SAVINGS 02/12/2021	\$200.00	ROAD USE
60027	CENTURYLINK	MONTHLY PHONE SERVICE FOR FIRE / RESCUE	\$137.99	FIRE / RESCUE
60028	CENTURYLINK	MONTHLY PHONE SERVICE FOR SEWER	\$132.17	SEWER
60028	CENTURYLINK	MONTHLY PHONE SERVICE FOR STREET DEPARTMENT	\$72.36	STREET
60028	CENTURYLINK	MONTHLY PHONE SERVICE FOR CITY HALL	\$282.81	GENERAL GOVERNMENT
60028	CENTURYLINK	MONTHLY PHONE SERVICE FOR POLICE	\$159.63	POLICE
60029	VERIZON WIRELESS	MONTHLY CELL PHONE SERVICE FOR POLICE, STREET, SEWER, LIBRARY	\$548.29	STREET, LIBRARY, POLICE, SEWER
60030	VERIZON WIRELESS	MONTHLY CELL PHONE SERVICE FOR RESCUE	\$104.77	RESCUE
60031	NEXUS 6	WEBSITE FOR LIBRARY	\$50.00	LIBRARY
60032	QUILL.COM	OFFICE SUPPLIES FOR LIBRARY	\$134.95	LIBRARY
60033 - 60052	SALARIES	PAYROLL 02/26/2021	\$20,160.54	ALL DEPARTMENTS
60053	MENLO FIRE & RESCUE	2006 AMBULANCE PURCHASE	\$15,500.00	RESCUE
60054	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FOR FIRE / RESCUE	\$578.04	FIRE / RESCUE
60055	AFLAC INSURANCE	INSURANCE FEBRUARY 2021	\$451.82	ALL DEPARTMENTS
60056	CASEY'S GENERAL STORE	FUEL FOR STREET DEPARTMENT	\$30.29	STREET
60057	CENTURYLINK	MONTHLY TELEPHONE SERVICE FOR POOL	\$41.75	POOL
60058	CENTURYLINK	MONTHLY TELEPHONE SERVICE FOR FIRE / RESCUE	\$147.38	FIRE / RESCUE
60059	COON VALLEY COOP TELEPHONE ASSN	MONTHLY INTERNET SERVICE FOR POOL	\$64.95	POOL
60059	COON VALLEY COOP TELEPHONE ASSN	MONTHLY INTERNET SERVICE FOR POLICE	\$64.95	POLICE
60060	COUNTRY INN & SUITES WATERLOO	LODGING FOR DANIEL IRVING ACADEMY	\$3,567.20	POLICE
60061	EFTPS	FEDERAL PAYROLL TAXES 02/26/2021	\$6,628.77	ALL DEPARTMENTS
60062	FIRST CLASS CREDIT UNION	PAYROLL SAVINGS 02/26/2021	\$200.00	ROAD USE
60063	LASER RESOURCES INTERNATIONAL	COPIER SERVICE FOR LIBRARY	\$11.81	LIBRARY
60064	LIBERTY NATIONAL	LIFE INSURANCE FEBRUARY 2021	\$20.54	POLICE
60065	VERIZON WIRELESS	MONTHLY CELL PHONE SERVICE FOR RESCUE	\$104.77	RESCUE
60066	SYMETRA LIFE INSURANCE	LIFE / DISABILITY INSURANCE MARCH 2021	\$773.03	ALL DEPARTMENTS
60067	KUM & GO	FUEL FOR POLICE DEPARTMENT	\$790.32	POLICE
60068	CASEY'S GENERAL STORE	FUEL FOR STREET DEPARTMENT	\$212.90	STREET
60070	KUM & GO	FUEL FOR RESCUE	\$540.94	RESCUE
60071	PETTY CASH	OFFICE SUPPLIES FOR LIBRARY	\$29.70	LIBRARY
60072	DE LAGE LANDEN	COPIER LEASE FOR LIBRARY	\$117.33	LIBRARY
60073	LINECO INSURANCE	HEALTH INSURANCE APRIL 2021	\$16,041.06	ALL DEPARTMENTS
60074	TREASURER STATE OF IOWA	STATE WITHHOLDING FEBRUARY 2021	\$2,485.00	ALL DEPARTMENTS
60075	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FOR STREET DEPARTMENT	\$335.65	STREET
60075	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FOR CITY HALL, POLICE, LIBRARY	\$596.86	GEN GOVT / POLICE
60076	ADAIR COUNTY SANITARY LANDFILL	MONTHLY LANDFILL FEES	\$2,581.60	SANITATION
60077	AG SOURCE LABORATORIES	SEWER TESTING	\$171.00	SEWER
60077	AG SOURCE LABORATORIES	SEWER TESTING	\$171.00	SEWER
60077	AG SOURCE LABORATORIES	SEWER TESTING	\$171.00	SEWER
60078	AGRILAND FS INC	FUEL FOR STREET DEPARTMENT	\$1,030.50	STREET
60079	ASHRAF ASHOUR	REIMBURSE MILEAGE FOR GUTHRIE COUNTY SUPERVISOR MEETING	\$24.64	GENERAL GOVERNMENT
60080	ATLANTIC CARRIERS BROKERAGE INC	ROAD SALT	\$1,942.50	ROAD USE
60080	ATLANTIC CARRIERS BROKERAGE INC	ROAD SALT	\$1,852.22	ROAD USE

60081	ATLANTIC ULTRAVIOLET	UV LIGHTS	\$7,202.85	RESCUE
60062	AUDUBON COUNTY SHERIFF	PHONE FORENSIC	\$50.00	POLICE
60083	AUTOMATIC SYSTEMS CO	WASTEWATER TREATMENT PLANT REMOTE ACCESS	\$1,522.50	SEWER
60084	AVEY SANITATION	MONTHLY GARBAGE COLLECTION SERVICE FEBRUARY 2021	\$2,574.50	SANITATION
60085	BINDER LIFT LLC	BINDER LIFTS (EMPOWERING ADAIR COUNTY FOUNDATION GRANT)	\$1,542.10	RESCUE
60086	BOUNDTREE MEDICAL LLC	MEDICAL SUPPLIES	\$639.58	RESCUE
60086	BOUNDTREE MEDICAL LLC	MEDICAL SUPPLIES	\$1,577.71	RESCUE
60087	CLIA LABORATORY PROGRAM	2 YEAR LABORATORY CERTIFICATE FOR GLUCOMETER	\$180.00	RESCUE
60088	FALLER, KINCHELOB & CO PLC	FY 2019-2020 AUDIT COMPLETION	\$4,500.00	GEN GOVT / SEWER
60089	HALLETT MATERIALS	ICE CONTROL SAND	\$262.68	ROAD USE
60089	HALLETT MATERIALS	ICE CONTROL SAND	\$253.17	ROAD USE
60090	HANSENS M&M SERVICES	UPDATED WALL MAPS FOR RESCUE	\$21.15	RESCUE
60091	HAWKEYE TRUCK EQUIPMENT	CUTTER EDGES	\$450.00	STREET
60091	HAWKEYE TRUCK EQUIPMENT	BLADE REPAIR	\$44.00	STREET
60092	HENDERSON, JIM	REIMBURSE FOR GUIDE ROLLER	\$11.99	SEWER
60093	IOWA DEPARTMENT OF PUBLIC SAFETY	IOWA TERMINAL NCIC	\$600.00	POLICE
60094	IOWA ONE CALL	LOCATION OF SERVICES	\$11.30	SEWER
60095	KARL CHEVY	REPAIRS FOR POLICE VEHICLES	\$187.06	POLICE
90096	MENARDS	SHOP DOOR FOR STREET / VACUUM FOR FIRE / RESCUE BUILDING	\$286.59	FIRE / RESCUE
60096	MENARDS	INSULATION FOR SHOP	\$560.38	STREET
60097	MILLER PLUMBING, HEATING, & ELECTRIC	REPLACE BLOWER MOTOR FOR DEPOT FURNACE	\$953.55	GENERAL GOVERNMENT
60998	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$25.77	GENERAL GOVERNMENT
60998	OFFICE DEPOT	PRINTER INK FOR RESCUE	\$465.44	RESCUE
60998	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$92.15	GENERAL GOVERNMENT
60998	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$34.99	GENERAL GOVERNMENT
60099	PARKSON CORP	BRUSH, GUIDE FOR SEWER	\$1,693.73	SEWER
60100	PELGAS	PROPANE FOR SEWER	\$282.15	SEWER
60101	R&D SERVICE UNLIMITED LLC	FUEL FOR STREET DEPARTMENT	\$266.75	STREET
60101	R&D SERVICE UNLIMITED LLC	FUEL FOR RESCUE	\$58.62	RESCUE
60102	SACKETT EARTHWORKS	SNOW HAULING / REMOVAL	\$522.50	ROAD USE
60103	SAMS CLUB	MEMBERSHIP 2021	\$45.00	POOL
60104	STUART HERALD	PUBLICATIONS	\$496.62	GENERAL GOVERNMENT
60105	TIERNAN TECH	RESET COMPUTER PASSWORDS FOR FIRE DEPARTMENT	\$42.80	FIRE
60106	VEENSTRA & KIMM INC	2020 SANITARY SEWER SYSTEM REPAIRS	\$262.50	GENERAL GOVERNMENT
60106	VEENSTRA & KIMM INC	BUILDING PERMIT FEES JANUARY 2021	\$389.60	GENERAL GOVERNMENT
60107	WALKER PROCESS	SHEAR PINS	\$63.69	SEWER
60108	WALLACE AUTO SUPPLY	ENGINE OIL FOR RESCUE	\$9.18	RESCUE
60108	WALLACE AUTO SUPPLY	DEF & WINDSHIELD WASHER FLUID FOR RESCUE	\$17.48	RESCUE
60108	WALLACE AUTO SUPPLY	REPAIRS FOR STREET / SEWER	\$115.67	STREET / SEWER
60109	WILD, BAXTER, & SAND PC	GENERAL ATTORNEY FEES	\$1,562.55	GENERAL GOVERNMENT
60109	WILD, BAXTER, & SAND PC	SPEICAL PROJECT ATTORNEY FEES	\$210.00	GENERAL GOVERNMENT
			TOTAL	\$195,148.88

CITY

EXPENDITURES MONTH OF FEBRUARY 2021

GENERAL	\$101,554.21
ROAD USE TAX	\$9,137.41
EMPLOYEE BENEFITS	\$16,904.47
ECONOMIC DEVELOPMENT	\$0.00
FIRE / RESCUE FUND	\$99.00
DEBT SERVICE FUND	\$0.00
CAPITAL PROJECTS	\$297.50
SEWER UTILITY	\$67,156.29
TOTAL	\$195,148.88

CITY

REVENUE MONTH OF FEBRUARY 2021

GENERAL	\$79,097.22
EMERGENCY	\$25.55
ROAD USE	\$14,404.07
I JOB FUND	\$0.00
EMPLOYEE BENEFIT	\$424.54
LIBRARY TRUST	\$0.00
FIRE/RESCUE TRUST	\$0.00
DEBT SERVICE	\$126.18
ECONOMIC DEV.	\$8,070.82
SPECIAL ASSESSMENT	\$1.29
CAPITAL PROJECT (1)	\$1.84
CAPITAL PROJECT (2)	\$1.35
CEMETERY PERPETUAL	\$46.50
SEWER	\$29,596.35