

02/08/2021

The regular meeting of the Stuart City Council was called to order on the above date at 6:30 pm by Mayor Cook. Present were Council Members Askren (over the phone), Kalbach, Belden, and Renslow. Also present were City Administrator Ashour, Economic Development Director / Assistant City Administrator Kristen Renslow, Deputy Clerk Morgan, City Attorney Wild (over the phone), Jim Henderson, Kory Guisinger, Ryan Morrison (online), Deanna Berger, Norma Thurman, Greg Dudley (online), Forrest Aldrich (online), Alan Bovee (online), John Gulbranson (online), Lisa Sherman (online), Chip Schultz, Joshua Dillon, and Daniel Irving.

Moved by Belden, seconded by Kalbach to approve the Agenda.

Roll Call: All Ayes

Moved by Belden, seconded by Kalbach to approve the Consent Agenda:

- A. Approval of minutes of 01/11/2021 and special meeting of 01/25/2021
- B. Approval of financial statement as of 01/31/2021
- C. Approval of bills as presented
- D. Approval of liquor license – Stuart Speedway
- E. Approve changes to the minutes of 11/09/2020 by change of wording in a motion to read as follows: from “Moved by Belden, seconded by Glass to approve the All Saints (Subdivision) Final Plat subject to Planning and Zoning Commission Approval”. to “Moved by Belden, seconded by Glass to approve the All Saints (Addition) Final Plat subject to Planning and Zoning Commission Approval.”

Roll Call: All Ayes

Mayor Cook opened the Public Hearing on the Proposed Property Tax Levy for Fiscal Year July 1, 2021 – June 30, 2022.

There were no written or oral objections.

Mayor Cook declared Public Hearing closed.

Moved by Renslow, seconded by Belden to approve Resolution No. 21-02C “Approving Maximum Tax Dollars from Certain Levies for the City’s Proposed Fiscal Year 2021-2022 Budget.”

Roll Call: All Ayes

Moved by Belden, seconded by Renslow to adopt the proposed 2021-2022 City Budget and set date for Public Hearing on the Proposed 2021-2022 City Budget for March 08, 2021 at 6:30 p.m. at Stuart City Hall.

Roll Call: All Ayes

Councilmember Glass arrived at 6:39 (online).

Councilmember Belden made a presentation regarding budget enhancements to the City Budget as follows:

-Legal: Eliminate budgeted legal expenses from city financial budget go forward. Budgeted funds were \$13K and \$30K was spent. To increase departmental accountability for taxpayers dollars; City Administrator shall be required to approve legal services (case by case) and the expenses will be billed to the incurring department and shown within the budget as a separate line item. City Administrator shall have authority to utilize Brick Gentry (Steve Brick), Bump and Bump (Bill Bump), Melissa Larsen (Utilities Attorney) or Beverly Wild (Wild Baxter). Similar to Panora council meetings, there is no need for legal representation at council meetings unless deemed necessary by City Administrator.

**Savings to City operations at least \$17K annually

-Municipal Infractions: Request Police Department assume enforcement authority effective 3/1. Clean up work to remain with Marty Derry.

**Savings to City operations at least \$6K annually

-HMT: Cultural Center Bond is supplemented with HMT of \$26K backfill to general fund for at least remaining 5 years (2026) to avoid property tax increase.

**\$26K to general fund annually

Moved by Belden, seconded by Renslow to approve enhancements to the City budget as presented by Councilmember Belden as follows:

-Legal: Eliminate budgeted legal expenses from city financial budget go forward. Budgeted funds were \$13K and \$30K was spent. To increase departmental accountability for taxpayers dollars; City Administrator shall be required to approve legal services (case by case) and the expenses will be billed to the incurring department and shown within the budget as a separate line item. City Administrator shall have authority to utilize Brick Gentry (Steve Brick), Bump and Bump (Bill Bump), Melissa Larsen (Utilities Attorney) or Beverly Wild (Wild Baxter). Similar to Panora council meetings, there is no need for legal representation at council meetings unless deemed necessary by City Administrator.

-Municipal Infractions: Request Police Department assume enforcement authority effective 3/1. Clean up work to remain with Marty Derry.

-HMT: Cultural Center Bond is supplemented with HMT of \$26K backfill to general fund for at least remaining 5 years (2026) to avoid property tax increase.

Roll Call: Ayes: Kalbach, Belden, Renslow
Nays: Askren, Glass

Motion Carried

Moved by Renslow, seconded by Kalbach to approve the Depot Manager Salary Contribution for the amount of \$5,000.00 as requested by the Depot Committee.

Roll Call: All Ayes

Moved by Kalbach, seconded by Renslow to table Agenda Item no. 7 "All Saints Center (Formerly Project Restore) / New Lease with Greg Dudley" until the special meeting scheduled to take place February 22, 2021 at 5:30pm.

Roll Call: All Ayes

Councilwoman Glass expressed her concerns regarding some personal property in the Saints Center that belongs to Richard Doherty, former Project Restore Manager. Councilwoman Glass also expressed the need for an appraisal for the property.

It was moved by Council Member Renslow and seconded by Council Member Belden that the rule requiring Ordinance 21-01C "An Ordinance to Amend the City Code of Stuart, Iowa (2016) by Amending Chapter 68 One-Way Traffic by Adding Section 2 to Section 68.01." be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be acted upon be dispensed with. The Mayor put the question on motion and the roll being called, the following named Council Members voted:

Ayes: Askren, Kalbach, Belden, Glass, Renslow

Nays: None

Absent: None

WHEREUPON, the Mayor declared the Motion duly carried.

It was moved by Council Member Belden and seconded by Council Member Kalbach that the Ordinance entitled Ordinance 21-01C "An Ordinance to Amend the City Code of Stuart, Iowa (2016) by Amending Chapter 68 One-Way Traffic by Adding Section 2 to Section 68.01." now be put upon final passage and adoption. The Mayor put the question on the final passage and adoption of said Ordinance and the roll being called, the following named Council Members voted:

Ayes: Askren, Kalbach, Belden, Glass, Renslow

Nays: None

Absent: None

WHEREUPON, the Mayor declared said Motion duly adopted and signed his approval to said Ordinance.

Moved by Renslow, seconded by Kalbach to approve invoices in the amount of \$2,168.92 and \$57.00. to DGR Engineering for Engineering Services for the All Saints Addition Electric Distribution Project.

Roll Call: All Ayes

Moved by Renslow, seconded by Belden to approve Pay Estimate No. 3 for the amount of \$76,815.10 to Hydro Klean LLC for the 2020 Sanitary Sewer System Lining Project.

Roll Call: All Ayes

The Council discussed franchise fees for gas service provided by MidAmerican Energy.

A representative from MidAmerican Energy discussed with the Council the process of franchise fees for gas service provided by MidAmerican Energy.

Moved by Belden, seconded by Kalbach to proceed with the franchise fees for gas service provided by MidAmerican Energy and to refer the item to City Bond Attorney John Danos with Dorsey & Whitney LLP for review and also approve the legal counsel letter as presented by Dorsey & Whitney LLP for legal services related to the Gas Utility Franchise Fee.

Roll Call: All Ayes

Adjournment at 7:05 pm

Minutes submitted by Deputy Clerk Morgan

Dick Cook, Mayor

Ashraf Ashour, City Administrator

EXPENDITURES APPROVED BY THE CITY COUNCIL 02/08/2021

CHECK #	VENDOR	PURPOSE	AMOUNT	DEPARTMENT
59856	EMERGENCY SERVICE MARKETING CORP	IAMRESPONDING.COM SUBSCRIPTION		
59857	HYDRO KLEAN	PAY ESTIMATE NO. 2 2020 SANITARY SEWER LINING PROJECT	\$305.00	FIRE
8	STUART TRUE VALUE	PARTS / SUPPLIES FOR CITY HALL, STREET DEPARTMENT, SEWER	\$95,046.51	GENERAL GOVERNMENT
9-59883	SALARIES	PAYROLL 01/15/2021	\$85.15	GEN GOVT / STREET / SEWER
59884	ADAIR COUNTY TREASURER	RECORDING FEE STORM SEWER BASEMENT FOR CASEY'S	\$27,699.90	GENERAL GOVERNMENT
59885	DE LAGE LANDEN	COPIER LEASE FOR LIBRARY	\$66.00	GENERAL GOVERNMENT
59886	EFTPS	FEDERAL PAYROLL TAXES 01/15/2021	\$216.33	LIBRARY
59887	FARMERS ELECTRIC COOP INC	QUAIL RUN STREET LIGHTS 11/30/2020 - 12/31/2020	\$10,479.38	ALL DEPARTMENTS
59888	FIRST CLASS CREDIT UNION	PAYROLL SAVINGS 01/15/2021	\$28.80	GENERAL GOVERNMENT
59889	GUTHRIE COUNTY REC	WAMBOLD ADDITION SEWER LIFT STATION 12/01/2020 - 01/01/2021	\$200.00	ROAD USE
59889	GUTHRIE COUNTY REC	WAMBOLD ADDITION STREET LIGHTS 12/01/2020 - 01/01/2022	\$76.10	SEWER
59890	HOMETOWN FOODS	SUPPLIES FOR LIBRARY	\$78.57	GENERAL GOVERNMENT
59891	IPERS	RETIREMENT DECEMBER 2020	\$5.83	LIBRARY
59892	IOWA DEPARTMENT OF HUMAN SERVICES	GEMT PAYMENT JANUARY 2021	\$9,127.98	ALL DEPARTMENTS
59893	IOWA LIBRARY ASSOCIATION	MEMBERSHIP DUES 2021	\$1,381.80	RESCUE
59894	IOWA WORKFORCH DEVELOPMENT	UNEMPLOYMENT TAXES 4TH QUARTER 2020	\$75.00	LIBRARY
59895	LISA SHERMAN	REIMBURSE FOR ALA MEMBERSHIP DUES	\$67.95	ALL DEPARTMENTS
59896	MEDIACOM	MONTHLY TELEPHONE SERVICE FOR LIBRARY	\$112.00	LIBRARY
59897	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FOR FIRE / RESCUE	\$79.10	LIBRARY
59898	MMIT / BUSINESS SOLUTIONS GROUP	COPIER LEASE / OVERAGE CHARGE FOR POLICE	\$267.41	FIRE / RESCUE
59898	MMIT / BUSINESS SOLUTIONS GROUP	COPIER LEASE / OVERAGE CHARGE FOR POLICE	\$189.67	POLICE
59899	PREMIER CREDIT UNION	PAYROLL SAVINGS 01/15/2021	\$165.25	POLICE
59900	STUART MUNICIPAL UTILITIES	REIMBURSE SEWER SALES TAXES 4TH QUARTER 2020	\$200.00	GENERAL GOVERNMENT
59901	STUART TRUE VALUE	SUPPLIES FOR LIBRARY	\$1,504.44	SEWER
59902	TREASURER STATE OF IOWA	STATE WITHHOLDING DECEMBER 2020	\$12.98	LIBRARY
59903	CENTURYLINK	MONTHLY TELEPHONE SERVICE FOR STREET SHED	\$2,586.00	ALL DEPARTMENTS
59903	CENTURYLINK	MONTHLY TELEPHONE SERVICE FOR SEWER	\$74.04	STREET
59903	CENTURYLINK	MONTHLY TELEPHONE SERVICE FOR POLICE	\$132.17	SEWER
59903	CENTURYLINK	MONTHLY TELEPHONE SERVICE FOR CITY HALL	\$159.63	POLICE
59904	STUART POSTMASTER	1 ROLL OF STAMPS FOR CITY HALL	\$293.22	GENERAL GOVERNMENT
59905	VERIZON WIRELESS	MONTHLY CELL PHONE SERVICE, STREET, POLICE, SEWER, LIBRARY	\$55.00	GENERAL GOVERNMENT
59906	CENTURYLINK	MONTHLY TELEPHONE SERVICE FOR AQUATIC CENTER	\$662.29	STREET / POLICE / SEWER / LIBRARY
77 - 59927	SALARIES	PAYROLL 01/29/2021	\$40.72	POOL
28	AFLAC INSURANCE	INSURANCE JANUARY 2021	\$20,394.17	ALL DEPARTMENTS
59929	EFTPS	FEDERAL PAYROLL TAXES 01/29/2021	\$451.82	GEN GOVT / LIBRARY / ROAD USE
59930	FIRST CLASS CREDIT UNION	PAYROLL SAVINGS 01/29/2021	\$6,774.18	ALL DEPARTMENTS
59931	IPERS	RETIREMENT JANUARY 2021	\$200.00	ROAD USE
59932	IOWA ASSOCIATION OF MUNICIPAL UTILITIES	FY 2020-21 IAMU AFFILIATE MEMBERSHIP	\$15,680.61	ALL DEPARTMENTS
59933	KUM & GO	FUEL FOR POLICE DEPARTMENT	\$400.00	GENERAL GOVERNMENT
59933	KUM & GO	FUEL FOR RESCUE	\$810.12	POLICE
59934	LIBERTY NATIONAL	LIFE INSURANCE JANUARY 2021	\$400.05	RESCUE
59935	LINECO INSURANCE	HEALTH INSURANCE MARCH 2021	\$20.54	POLICE
59936	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FOR CITY HALL, POLICE, LIBRARY	\$16,051.06	ALL DEPARTMENTS
59936	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FOR POOL	\$442.81	GEN GOVT / POLICE
59936	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FOR STREET	\$12.13	POOL
59937	PREMIER CREDIT UNION	PAYROLL SAVINGS 01/29/2021	\$256.03	STREET
59938	SYMETRA LIFE INSURANCE	LIFE / DISABILITY INSURANCE FEBRUARY 2021	\$200.00	GENERAL GOVERNMENT
59939	TREASURER STATE OF IOWA	STATE WITHHOLDING JANUARY 2021	\$773.03	ALL DEPARTMENTS
59940	ADAIR COUNTY SANITARY LANDFILL	MONTHLY LANDFILL FEES	\$4,552.00	ALL DEPARTMENTS
59941	AG SOURCE LABORATORIES	SEWER TESTING	\$3,592.80	SANITATION
59941	AG SOURCE LABORATORIES	SEWER TESTING	\$342.00	SEWER
59941	AG SOURCE LABORATORIES	SEWER TESTING	\$171.00	SEWER
59941	AG SOURCE LABORATORIES	SEWER TESTING	\$171.00	SEWER
59942	AGRILAND FS	DIESEL FUEL FOR STREET DEPARTMENT	\$171.00	SEWER
59943	AVEY SANITATION	MONTHLY GARBAGE COLLECTION SERVICE JANUARY 2021	\$795.97	STREET
59944	BARBARA BOSS	CLEANING CITY HALL, LIBRARY JANUARY 2021	\$2,574.50	SANITATION
59945	CENTRAL IOWA DIESEL	REPAIR LABOR 2008 STERLING PLOW TRUCK	\$382.66	GENERAL GOVERNMENT
59946	CUMMINS SALES & SERVICE	PRESSURE RELIEF VALVE	\$840.00	STREET
59947	DE LAGE LANDEN	COPIER LEASE FOR LIBRARY	\$160.03	STREET
59948	DES MOINES STAMP MFG CO	DATE STAMP RE-BANDING FOR CITY HALL	\$117.33	LIBRARY
59949	ENABLING ELEMENTS	INTERNET SERVICE FOR SEWER	\$60.00	GENERAL GOVERNMENT
59950	FELD FIRE	MIRROR COVER UNIT 2	\$335.00	SEWER
50	FELD FIRE	SERVICE OF CASCADE SYSTEM	\$146.10	FIRE
51	HALLETT MATERIALS	ICE CONTROL SAND	\$700.00	FIRE
59952	HQI HYDRAULICS	CYLINDER REBUILD	\$239.58	ROAD USE
59953	IOWA MUNICIPAL FINANCE OFFICERS ASSN	DUES FROM APRIL 1, 2021 TO APRIL 1, 2022 FOR ASH, MIKE, & SARAH	\$1,332.00	STREET
59954	IOWA ONE CALL	LOCATION OF SERVICES	\$75.00	GENERAL GOVERNMENT
59955	IOWA WATER ENVIRONMENT ASSOCIATION	MEMBERSHIP DUES & CONFERENCE	\$31.10	SEWER
59956	KINZIE SERVICE	BACKHOE TIRE REPAIR	\$140.00	SEWER
59957	KIRKWOOD COMMUNITY COLLEGE	TRAINING FOR KORY GUISENGER	\$26.00	STREET
			\$130.00	SEWER

59958	LASER RESOURCES	COPIER SERVICE FOR LIBRARY		
59959	MICHAEL TODD COMPANY	SIGNS	\$34.05	LIBRARY
59960	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$178.53	STREET
59960	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$46.06	GENERAL GOVERNMENT
59960	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$9.66	GENERAL GOVERNMENT
59960	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$5.25	GENERAL GOVERNMENT
59960	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$18.99	GENERAL GOVERNMENT
59960	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$2.31	GENERAL GOVERNMENT
59961	R&D SERVICE UNLIMITED LLC	FUEL FOR SEWER DEPARTMENT	\$96.61	GENERAL GOVERNMENT
59961	R&D SERVICE UNLIMITED LLC	FUEL FOR STREET DEPARTMENT	\$36.60	SEWER
59962	S&L WATER CO	WATER FOR CITY HALL	\$245.93	STREET
59963	SACKETT EARTHWORKS	SNOW HAULING / REMOVAL	\$42.50	GENERAL GOVERNMENT
59963	SACKETT EARTHWORKS	SNOW HAULING / REMOVAL	\$807.50	ROAD USE
59963	SACKETT EARTHWORKS	SNOW HAULING / REMOVAL	\$174.24	ROAD USE
59964	STUART HERALD	PUBLICATIONS	\$712.50	ROAD USE
59965	STUART TRUE VALUE	PARTS / SUPPLIES FOR CITY HALL, STREET	\$426.67	GENERAL GOVERNMENT
59966	VEENSTRA & KIMM INC	2020 SANITARY SEWER SYSTEM REPAIRS	\$10.57	GEN GOV'T / STREET
59967	WALLACE AUTO SUPPLY	SUPPLIES / PARTS	\$396.00	GENERAL GOVERNMENT
59967	WALLACE AUTO SUPPLY	SUPPLIES / PARTS	\$599.24	STREET / SEWER
59968	WILD, BAXTER, & SAND PC	GENERAL ATTORNEY FEES / NUISANCE ABATEMENT	\$38.78	FIRE
59968	WILD, BAXTER, & SAND PC	SPECIAL PROJECT ATTORNEY FEES	\$1,801.05	GENERAL GOVERNMENT
59969	DGR ENGINEERING	ALL SAINTS ADDITION ELECTRIC DISTRIBUTION ENGINEERING FEES	\$192.50	GENERAL GOVERNMENT
59969	DGR ENGINEERING	ALL SAINTS ADDITION ELECTRIC DISTRIBUTION ENGINEERING FEES	\$57.00	GENERAL GOVERNMENT
59970	HOMETOWN FOODS	SUPPLIES	\$2,168.92	GENERAL GOVERNMENT
59971	HYDRO KLEAN	2020 SEWER LINING PROJECT	\$26.91	GEN GOV'T / SEWER
59972	IOWA DEPARTMENT OF TRANSPORTATION	TRASH BAGS	\$76,815.10	GENERAL GOVERNMENT
59973	JOSH RENSLOW	CONTRACT LABOR	\$47.88	STREET
59976	SACKETT EARTHWORKS	SNOW HAULING / REMOVAL	\$120.00	STREET
59977	MIPI SUPPORT LLC	IAR START UP EQUIPMENT	\$1,140.00	ROAD USE
59978	STUART DEPOT RESTORATION	DEPOT MANAGEMENT CONTRIBUTION APPROVED 02/08/2021	\$495.00	FIRE
			\$5,000.00	GENERAL GOVERNMENT
			TOTAL	\$323,172.19

CITY

EXPENDITURES MONTH OF JANUARY 2021

GENERAL	\$86,776.37
ROAD USE TAX	\$16,987.90
EMPLOYEE BENEFITS	\$28,541.63
ECONOMIC DEVELOPMENT	\$0.00
FIRE / RESCUE FUND	\$0.00
DEBT SERVICE FUND	\$0.00
CAPITAL PROJECTS	\$174,606.03
SEWER UTILITY	\$16,260.26
TOTAL	\$323,172.19

CITY

REVENUE MONTH OF JANUARY 2021

GENERAL	\$145,819.62
EMERGENCY	\$22.48
ROAD USE	\$19,064.99
I JOB FUND	\$0.00
EMPLOYEE BENEFIT	\$370.48
LIBRARY TRUST	\$0.00
FIRE/RESCUE TRUST	\$0.00
DEBT SERVICE	\$217.11
ECONOMIC DEV.	\$16,685.70
SPECIAL ASSESSMENT	\$1.29
CAPITAL PROJECT (1)	\$2.03
CAPITAL PROJECT (2)	\$1.50
CEMETERY PERPETUAL	\$270.00
SEWER	\$29,570.15