

01/11/2021

The regular meeting of the Stuart City Council was called to order on the above date at 6:30 pm by Mayor Cook. Present were Council Members Askren (over the phone), Kalbach, Belden (over the phone), Glass (over the phone), and Renslow. Also present were City Administrator Ashour, Economic Development Director / Assistant City Administrator Kristen Renslow, Deputy Clerk Morgan, City Attorney Wild (over the phone), Jim Henderson, Kory Guisinger, Katie Guisinger, Ryan Morrison (over the phone), Deanna Berger, Norma Thurman, Brenda Dudley, Greg Dudley, Loretta Sloss, and Jason Steenhoek.

Moved by Renslow, seconded by Kalbach to approve the Agenda.

Roll Call: All Ayes

Moved by Renslow, seconded by Kalbach to approve the Consent Agenda:

- A. Approval of minutes of 12/14/2020 and special meeting of 12/29/2020
- B. Approval of financial statement as of 12/31/2020
- C. Approval of bills as presented
- D. Approval of liquor license – Stuart Flowers & Gifts
- E. Approval of liquor license – Kum & Go

Roll Call: All Ayes

Jason Steenhoek, owner of 1404 NE 2nd St, discussed with the Council his concerns regarding the easement road that runs through his property to the West Central Valley High School. Jason informed the Council that the access road has been used as a parking lot and is getting used at random times of the night and that people are turning around in his yard due to the easement road being closed on the school side.

Moved by Belden, seconded by Renslow to approve to install a 2nd gate (double tube-style) for the easement access road on the south side of the sidewalk for the amount of \$731.10. There will be no parking and no pedestrian access sign posted at the front of the gate. Since the easement road is an emergency access, no vehicles will be allowed to park on the access easement at any time. Keys to the new gate will be provided to the City, fire, & police departments, public works, school, and the property owner. As recommended by a group consisting of Economic Development Director / Assistant City Administrator Kristen Renslow, City Engineer Forrest Aldrich, Public Works Director Jim Henderson, Public Works employee Kory Guisinger, and Rusty Shockley, West Central Valley Schools.

Roll Call: Ayes: Askren, Belden, Glass, Renslow

Nays: Kalbach

Motion Carried

Greg Dudley made a presentation to the Council regarding a new management proposal for the All Saints Center.

Per Mayor Cook's request, Councilmember Askren was muted from the meeting at 7:10 pm.

Moved by Kalbach, seconded by Belden to approve the All Saints Center Management Proposal as presented by Greg Dudley.

Roll Call: Ayes: Kalbach, Belden, Renslow
Nays: Glass

Motion Carried

Councilmember Belden left the meeting at 7:13 pm.

Brenda Dudley made a presentation to the Council regarding the purchase of a 1934 Ford, which was the type of car that Bonnie and Clyde were killed in. Brenda informed the Council that funds would be raised for the purchase of the car and the location of the placement of the car is yet to be decided. Brenda informed the Council that the purpose of the car would be to attract more people to Downtown Stuart.

Depot Manager Brenda Dudley made a presentation to the Council regarding Depot activities for calendar year 2020.

Agenda item no. 7B. "Depot Committee Request / Depot Manager Salary Contribution" was tabled.

Council Member Renslow introduced an Ordinance entitled Ordinance 21-01C "An Ordinance to Amend the City Code of Stuart, Iowa (2016) by Amending Chapter 68 One-Way Traffic by Adding Section 2 to Section 68.01."

It was moved by Council Member Renslow and seconded by Council Member Kalbach that the aforementioned Ordinance be now received, placed on file and read by the City Clerk, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Kalbach, Glass, Renslow

Nays: None

Absent: Askren, Belden

WHEREUPON, the Mayor declared that said Ordinance had been given its initial passage.

Moved by Renslow, seconded by Kalbach to approve Pay Estimate No. 13 (Final) to Concrete Technologies for the amount of \$14,683.20 for the All Saints Addition Project.

Roll Call: Ayes: Kalbach, Glass, Renslow

Nays: None

Motion Carried

Economic Development Director / Assistant City Administrator Kristen Renslow made a presentation to the Council regarding Residential Tax Abatement Applications received for Dan and Julie Byrnes – 415 S Fremont St and Kory and Ashley Guisinger – 524 NE 4th Street. (The City Council adopted the 2018 Stuart Housing Urban Revitalization Plan by Ordinance No. 18-02C on July 23, 2018. The Plan establishes property tax exemptions (tax abatement) for residential new construction located within the designated Revitalization Area. The Revitalization Area includes real property located within Stuart city limits, excluding properties located in Wambold 1st and 2nd Addition and the All Saints Addition housing developments. The tax abatement schedule is a five-year, 75% tax abatement on the first \$75,000 of actual value added by the eligible improvements. Eligible improvements include the construction of new residential facilities. The increase in actual value of the property must be at least 10%). Kristen recommended that the Council approve the Residential Tax Abatement Applications from Dan and Julie Byrnes – 415 S Fremont St and Kory and Ashley Guisinger – 524 NE 4th Street.

Moved by Renslow, seconded by Glass to approve the Residential Tax Abatement Applications from Dan and Julie Byrnes – 415 S Fremont St and Kory and Ashley Guisinger – 524 NE 4th Street as recommended by Economic Development Director / Assistant City Administrator Kristen Renslow.

Roll Call: Ayes: Kalbach, Renslow, Glass

Nays: None

Motion Carried

Kristen Renslow also made a presentation to the Council regarding the installation of a park on lot 22 in Wambold Addition Phase 2 due to the lot not being able to be built on due to the gas line easement running through it. Kristen informed the Council that SEED (Stuart Enterprise for Economic Development) would like to deed the property to the City for the installation of the park.

Moved by Renslow, seconded by Kalbach to approve of the proposal as presented by Economic Development Director / Assistant City Administrator Kristen Renslow regarding the installation of a park on lot 22 in Wambold Addition Phase 2.

Roll Call: Ayes: Kalbach, Renslow, Glass
Nays: None

Motion Carried

Kristen Renslow also made a presentation to the Council regarding the Warning Siren Project and the Subaward Agreement between the Iowa Department of Homeland Security and Emergency Management and the City of Stuart for the installation of 2 warning sirens. Kristen informed the Council that the total cost of the project is \$47,070.00 (Federal Share \$35,302.50 (75%), State Share \$4,707.00 (10%), City Share \$7,060.50 (15%)). Kristen made a recommendation to the Council to accept and approve the Subaward Agreement between the Iowa Department of Homeland Security and Emergency Management and the City of Stuart and to proceed with the warning siren project.

City Administrator Ashour informed the Council that Fire Chief Josh Renslow had been in contact with him and the Fire Chief informed him that there may be other potential costs related to the repair of other sirens in town.

Moved by Glass, seconded by Kalbach to approve the Subaward Agreement between the Iowa Department of Homeland Security and Emergency Management and the City of Stuart, to proceed with the warning siren project, and any extra cost related to the repair of additional warning sirens needs to be presented to the Council by Fire Chief Josh Renslow prior to any repairs.

Roll Call: Ayes: Kalbach, Renslow, Glass
Nays: None

Motion Carried

The Council scheduled January 25, 2021 at 5:30 pm for the Budget Workshop,

Adjournment at 7:36 pm

Minutes submitted by Deputy Clerk Morgan

Dick Cook, Mayor

Ashraf Ashour, City Administrator

EXPENDITURES APPROVED BY THE CITY COUNCIL 01/11/2021

CHECK #	VENDOR	PURPOSE	AMOUNT	DEPARTMENT
59740-59762	SALARIES	PAYROLL 12/18/2020	\$20,741.82	ALL DEPARTMENTS
59763	AFLAC INSURANCE	INSURANCE DECEMBER 2020	\$451.82	GEN GOVT, LIBRARY, ROAD USE
59764	CENTURYLINK	MONTHLY TELEPHONE SERVICE CITY HALL	\$303.79	GENERAL GOVERNMENT
59764	CENTURYLINK	MONTHLY TELEPHONE SERVICE POLICE	\$157.72	POLICE
59764	CENTURYLINK	MONTHLY TELEPHONE SERVICE SEWER	\$130.46	SEWER
59764	CENTURYLINK	MONTHLY TELEPHONE SERVICE STREET	\$72.33	STREET
59765	FARMERS ELECTRIC COOP INC	QUAIL RUN STREET LIGHTS	\$29.80	GENERAL GOVERNMENT
59766	FIRST CLASS CREDIT UNION	PAYROLL SAVINGS 12/18/2020	\$200.00	ROAD USE
59767	EFTPS	FEDERAL PAYROLL TAXES 12/18/2020	\$6,779.21	ALL DEPARTMENTS
59768	GUTHRIE COUNTY REC	WAMBOLD ADDITION SEWER LIFT STATION	\$73.90	SEWER
59768	GUTHRIE COUNTY REC	WAMBOLD ADDITION STREET LIGHTS	\$81.23	GENERAL GOVERNMENT
59769	IOWA DEPARTMENT OF HUMAN SERVICES	GEMT PAYMENT DECEMBER 2020	\$1,322.61	RESCUE
59769	IOWA DEPARTMENT OF HUMAN SERVICES	GEMT PAYMENT JANUARY 2021	\$1,445.27	RESCUE
59770	MEDIACOM	MONTHLY TELEPHONE SERVICE FOR LIBRARY	\$78.33	LIBRARY
59771	PREMIER CREDIT UNION	PAYROLL SAVINGS 12/18/2020	\$200.00	GENERAL GOVERNMENT
59772	VERIZON WIRELESS	MONTHLY CELL PHONE SERVICE STREET, POLICE, SEWER, LIBRARY	\$805.60	STREET, POLICE, SEWER, LIBRARY
59773	KUM & GO	FUEL FOR POLICE DEPARTMENT	\$874.33	POLICE
59774	GUS AUTOMOTIVE	2013 CHEVY TAHOE OIL CHANGE & AIR FILTER REPLACEMENT	\$108.80	POLICE
59775	IOWA LAW ENFORCEMENT ACADEMY	ADMINISTRATIVE FEE FOR DANIEL IRVING	\$125.00	POLICE
59776	KUM & GO	FUEL FOR POLICE	\$824.33	POLICE
59777	R&D SERVICE UNLIMITED LLC	FUEL FOR POLICE	\$38.30	POLICE
59778	STUART TRUE VALUE	TOTES FOR POLICE DEPARTMENT	\$25.64	POLICE
59779	WILD, BAXTER, & SAND PC	ATTORNEY FEES FOR POLICE DEPARTMENT	\$192.50	POLICE
59780 - 59799	SALARIES	PAYROLL 01/01/2021	\$21,007.57	ALL DEPARTMENTS
59800	CENTURYLINK	MONTHLY TELEPHONE SERVICE FIRE / RESCUE	\$270.25	FIRE / RESCUE
59801	EFTPS	FEDERAL PAYROLL TAXES 01/01/2021	\$7,247.20	ALL DEPARTMENTS
59802	FIRST CLASS CREDIT UNION	PAYROLL SAVINGS 01/01/2021	\$200.00	ROAD USE
59803	LASER RESOURCES INTERNATIONAL	COPIER SERVICE FOR LIBRARY	\$32.02	LIBRARY
59804	LINECO INSURANCE	HEALTH INSURANCE FEBRUARY 2021	\$16,051.06	ALL DEPARTMENTS
59805	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE FIRE / RESCUE	\$159.32	FIRE / RESCUE
59806	PREMIER CREDIT UNION	PAYROLL SAVINGS 01/01/2021	\$200.00	GENERAL GOVERNMENT
59807	VERIZON WIRELESS	MONTHLY CELL PHONE SERVICE RESCUE	\$209.34	RESCUE
59808	KUM & GO	FUEL FOR POLICE DEPARTMENT	\$728.34	POLICE
59809	KUM & GO	FUEL FOR RESCUE	\$1,133.49	RESCUE
59810	CENTURYLINK	MONTHLY TELEPHONE SERVICE POOL	\$40.34	POOL
59811	COON VALLEY COOP TELEPHONE ASSN	MONTHLY INTERNET SERVICE FOR POLICE DEPARTMENT	\$64.95	POLICE
59811	COON VALLEY COOP TELEPHONE ASSN	MONTHLY INTERNET SERVICE FOR POOL	\$64.95	POOL
59812	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE POOL	\$12.13	POOL
59812	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE CITY HALL, POLICE, LIBRARY	\$329.22	GEN GOVT, POLICE
59812	MIDAMERICAN ENERGY	MONTHLY GAS SERVICE STREET DEPARTMENT	\$111.31	STREET
59813	LIBERTY NATIONAL	LIFE INSURANCE DECEMBER 2020	\$20.54	POLICE
59814	SYMETRA LIFE INSURANCE	LIFE / DISABILITY INSURANCE JANUARY 2021	\$773.03	ALL DEPARTMENTS
59815	ADAIR COUNTY SANITARY LANDFILL	MONTHLY LANDFILL FEES	\$4,194.40	SANITATION
59816	AG SOURCE LABORATORIES	SEWER TESTING	\$201.00	SEWER
59816	AG SOURCE LABORATORIES	SEWER TESTING	\$312.00	SEWER
59816	AG SOURCE LABORATORIES	SEWER TESTING	\$171.00	SEWER
59816	AG SOURCE LABORATORIES	SEWER TESTING	\$580.00	SEWER
59816	AG SOURCE LABORATORIES	SEWER TESTING	\$580.00	SEWER
59817	AGRILAND FS	FUEL FOR FIRE DEPARTMENT	\$675.70	FIRE
59817	AGRILAND FS	FUEL FOR STREET DEPARTMENT	\$742.38	STREET
59818	AMPLIFY YOUR LIFE	HEARING TEST S MARTINSON	\$57.00	POLICE
59819	AVEY SANITATION	MONTHLY GARBAGE COLLECTION SERVICE DECEMBER 2020	\$2,447.50	SANITATION
59820	BARB BOSS	REIMBURSE CLEANING SUPPLIES	\$9.23	GENERAL GOVERNMENT
59820	BARB BOSS	CLEANING CITY HALL, LIBRARY DECEMBER 2020	\$306.13	GENERAL GOVERNMENT
59821	BOUNDTREE MEDICAL LLC	MEDICAL SUPPLIES	\$103.15	RESCUE
59821	BOUNDTREE MEDICAL LLC	MEDICAL SUPPLIES	\$922.55	RESCUE
59822	CAPITAL CITY EQUIPMENT	REPAIR PARTS FOR BOBCAT	\$91.32	STREET
59823	EMERGENCY APPARATUS MAINTENANCE	HYDRO LEAK REPAIR	\$2,192.67	FIRE
59824	FELD FIRE	SUPER CHIEF FLOATING PUMP	\$3,605.95	FIRE
59825	HANSEN'S M&M SERVICES	UPDATED WALL MAPS FOR RESCUE	\$91.00	RESCUE
59826	HAWKEYE TRUCK EQUIPMENT CO	BLADE CONTROLLER PARTS	\$32.00	STREET
59827	HOMETOWN FOODS	SUPPLIES	\$19.56	SEWER
59828	IOWA DEPARTMENT OF TRANSPORTATION	PLOW BLADE EDGE	\$423.95	STREET
59829	IOWA ONE CALL	LOCATION OF SERVICES	\$64.80	SEWER
59830	JERRY WOODSON	RESIDENTIAL BUILDING PERMIT FEES 2020	\$1,480.00	GENERAL GOVERNMENT
59831	JONES CASSANDRA C/O JACKIE MCCORKEL	REIMBURSE OVERPAYMENT OF CEMETERY LOTS	\$100.00	CEMETERY
59832	KINZIE SERVICE	BACKHOE TIRE REPAIR	\$28.00	STREET
59833	MENARDS	SUPPLIES FOR SEWER DEPARTMENT	\$29.98	SEWER
59833	MENARDS	SHOP SUPPLIES	\$98.40	STREET
59834	MIDWEST UNDERGROUND SUPPLY LLC	VAC REPAIRS	\$675.26	SEWER

29835	MILLER PLUMBING, HEATING & ELECTRIC	REPLACE THERMOCOUPLER	\$129.04	SEWER
59836	NEESE INC	WASTEWATER SLUDGE APPLICATION	\$15,124.05	SEWER
59837	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$48.87	GENERAL GOVERNMENT
59837	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$151.41	GENERAL GOVERNMENT
59837	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$24.99	GENERAL GOVERNMENT
59837	OFFICE DEPOT	CALENDARS FOR STREET / SEWER DEPARTMENTS	\$26.85	STREET / SEWER
59837	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$7.87	GENERAL GOVERNMENT
59837	OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	\$87.43	GENERAL GOVERNMENT
59838	OMNISITE	YEARLY FEE FOR MONITORING SERVICE	\$552.00	SEWER
59839	PETTY CASH	SUPPLIES & POSTAGE	\$99.77	GENERAL GOVERNMENT
59840	PROFESSIONAL RESCUE INNOVATIONS	BOOK FOR FF1 CLASS	\$90.00	FIRE
59841	R&D SERVICE UNLIMITED LLC	FUEL FOR SEWER DEPARTMENT	\$54.20	SEWER
59841	R&D SERVICE UNLIMITED LLC	FUEL FOR STREET DEPARTMENT	\$132.20	STREET
59842	SACKETT EARTHWORKS	SNOW HAULING / REMOVAL DECEMBER 13, 2020	\$285.00	ROAD USE
59843	SEAN BOVINETT	REIMBURSE FOR IEMSA MEMBERSHIP, COMPUTER, SOFTWARE, & SUPPLIES	\$793.60	RESCUE
59844	SOUTHERN IOWA TECHNOLOGIES	CAMERA WORK	\$513.25	STREET
59845	STIVERS FORD	SUSPENSION WORK / REAR END REPLACEMENT FOR 2012 FORD F450 AMBULANCE	\$4,582.36	RESCUE
59846	STRYKER SALES CORPORATION	MAINTENANCE FOR LUCAS DEVICE	\$252.00	RESCUE
59847	STUART FIRE DEPARTMENT	2020 VOLUNTEER SERVICES	\$5,065.00	FIRE
59848	STUART HERALD	PUBLICATIONS	\$556.66	GEN GOV'T / STREET
59849	STUART TRUE VALUE	PARTS / SUPPLIES FOR FIRE DEPARTMENT	\$13.76	FIRE
59850	TITAN MACHINERY	PARTS FOR BACKHOE	\$732.74	ROAD USE
59851	USA BLUE BOOK	SAFETY EQUIPMENT FOR SEWER DEPARTMENT	\$1,697.74	SEWER
59852	VEENSTRA & KIMM INC	ENGINEERING SERVICES FOR CASEY'S STREET IMPROVEMENTS	\$5,870.00	GENERAL GOVERNMENT
59852	VEENSTRA & KIMM INC	2020 SANITARY SEWER SYSTEM REPAIRS	\$154.50	GENERAL GOVERNMENT
59852	VEENSTRA & KIMM INC	BUILDING PERMIT FEES NOVEMBER 2020	\$317.60	GENERAL GOVERNMENT
59853	WALLACE AUTO SUPPLY	PARTS / SUPPLIES FOR FIRE DEPARTMENT	\$361.70	FIRE
59853	WALLACE AUTO SUPPLY	PARTS / SUPPLIES FOR STREET / SEWER DEPARTMENTS	\$108.39	STREET / SEWER
59854	WILD, BAXTER, & SAND PC	GENERAL ATTORNEY FEES	\$1,737.80	GENERAL GOVERNMENT
59854	WILD, BAXTER, & SAND PC	SPECIAL PROJECT ATTORNEY FEES	\$1,349.11	GENERAL GOVERNMENT
59855	CONCRETE TECHNOLOGIES	PAY ESTIMATE NO. 13 (FINAL) ALL SAINTS ADDITION PROJECT	\$14,683.20	GENERAL GOVERNMENT
			TOTAL	\$159,555.87

CITY

EXPENDITURES MONTH OF DECEMBER 2020

GENERAL	\$94,191.73
ROAD USE TAX	\$5,312.08
EMPLOYEE BENEFITS	\$16,973.11
ECONOMIC DEVELOPMENT	\$0.00
FIRE / RESCUE FUND	\$0.00
DEBT SERVICE FUND	\$0.00
CAPITAL PROJECTS	\$15,556.81
SEWER UTILITY	\$27,522.14
TOTAL	\$159,555.87

CITY

REVENUE MONTH OF DECEMBER 2020

GENERAL	\$71,964.76
EMERGENCY	\$229.76
ROAD USE	\$20,229.73
I JOB FUND	\$0.00
EMPLOYEE BENEFIT	\$3,922.92
LIBRARY TRUST	\$0.20
FIRE/RESCUE TRUST	\$70.18
DEBT SERVICE	\$1,268.90
ECONOMIC DEV.	\$84,196.57
SPECIAL ASSESSMENT	\$1.24
CAPITAL PROJECT (1)	\$2.89
CAPITAL PROJECT (2)	\$1.49
CEMETERY PERPETUAL	\$0.00
SEWER	\$32,237.69